



## Regular City Council Meeting

Aledo Community Center, 104 Robinson Court, Aledo, Texas 76008  
Thursday, December 18, 2025, at 6:00 PM

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### Minutes

The Aledo City Council convened on Thursday, December 18 2025, at 6:00 p.m., at the Aledo Community Center, 104 Robinson Court, Aledo, Texas, for the purpose of a Regular Meeting with the meeting being open to the public and notice of said meeting having been posted as prescribed by Chapter 551, Texas Government Code, with the following members being present:

#### Council Present

Mayor Shane Davis  
Mayor Pro Tem Shawna Ford  
Councilmember Ben Clark  
Councilmember Todd Covington  
Councilmember Nelson Rowls  
Councilmember Summer Jones

#### Staff Present

Mark McDaniel, Interim City Manager  
Staci L. King, City Secretary  
Alicia K. Kreh, City Attorney  
  
Carol Riddle, Chief of Police  
Travis Askins, Director of Public Works  
Erika Cooper-Bateman, Director of Community Services  
Laura Weber, Communications and Events Manager  
Jennifer Garrett, Finance Manager

#### 1. Call to Order

Mayor Davis called the meeting to order at 6:00 p.m.

#### 2. Invocation

Councilwoman Summer Jones led the invocation.

#### 3. Pledge of Allegiance

Mayor Shane Davis led the Pledge of Allegiance to the United States Flag.

#### 4. Citizen Appearances

Susan Houghtalin addressed the Council regarding a request to update the My Water Advisor app to reflect the City of Aledo's billing cycle instead of the calendar month. She also requested information regarding designating streets as thoroughfares and what the process is.

## 5. Presentations

### a. **Presentation of a commemorative clock to be displayed at the Community Center**

Mark McDaniel, Interim City Manager, presented a commemorative clock in honor of the Council's last meeting at the Aledo Community Center.

Staff also presented Mr. McDaniel with a framed, signed City of Aledo logo and thanked him for his leadership during the hiring and transition of a new City Manager.

## 6. Consent Agenda

MOTION by Nelson Rowls, second by Shawna Ford, to approve the consent agenda as presented. MOTION CARRIED by unanimous vote.

### a. **Approve the November 20, 2025 Regular City Council Meeting and Work Session minutes**

### b. **Approve a Resolution authorizing the disposition of surplus office furniture**

Resolution No. 2025-R-46

### c. **Grant a Request For Proposals for janitorial services and authorize the City Manager to execute a contract for such**

### d. **Approve a Resolution authorizing the purchase of two trucks for Building Services and Code Enforcement**

Resolution No. 2025-R-47

## 7. Regular Agenda

### a. **Consideration and possible action on a Final Plat of Parcel ID 38068 1.470 acres Abst: 240, Survey: CARR CALVIN M, TR, Parcel ID 38069 1.360 acres Abst: 240, Survey: CARR CALVIN M, TR, Parcel ID 38059 1.500 acres Abst: 240, Survey: CARR CALVIN M, TR; establishing the Parkside Subdivision, Lots 1-15, 16 (Open Space), Block 1, totaling 4.336 acres in size, generally located along FM 5 near Cedar Bluff Court**

Mark McDaniel, Interim City Manager, presented the item to Council. He explained that staff reviewed the proposed Final Plat and associated documents. All comments on the plat and construction plans have been addressed; however, the City Engineer is requesting additional minor details related to the downstream analysis in the drainage report. Per the City Engineer, this data has no bearing on the plat document, and the plat and construction plans are compliant with City code. Therefore, staff recommended approval, subject to the following condition: Approval of downstream analysis by the City Engineer.

MOTION by Summer Jones, second by Shawna Ford, to approve the final plat as presented. MOTION CARRIED by unanimous vote.

### b. **Presentation and acceptance of the Library Study**

Mark McDaniel, Interim City Manager, introduced the item. On September 18, 2025, the City Council approved a proposal for ZakTax to conduct a comprehensive library feasibility study. The study included developing a pro forma financial model and assessing revenue potential to determine the total cost of ownership for a public library located within Aledo

City Hall. Robert Hanna, ZakTax presented the study to Council. Councilmember Todd Covington expressed concerns regarding data, calculations, and grammar in the report. Councilmember Covington expressed his desire to send the report back to ZakTax for corrections before acceptance. Mayor Pro Tem Shawna Ford and Councilwoman Summer Jones said they felt the minor corrections did not change the report's overall significance.

MOTION by Todd Covington, second by Nelson Rowls, to table the report until corrections are made. Councilmember Covington amended his motion to define the desired corrections, to include: grammar and calculations; revenue information; non-resident visitor number; and ensuring Council had the correct version of the report. MOTION CARRIED by unanimous vote.

**c. Discuss and consider approval of a personnel policy changing the employee holiday schedule**

Mark McDaniel, Interim City Manager, presented the item. He explained that due to the City of Aledo's Veterans Day Ceremony, most staff are working on Veterans Day, so he recommended removing it as an official City holiday and replacing it with New Year's Eve.

MOTION by Shawna Ford, second by Nelson Rowls, to approve the holiday change as presented. MOTION CARRIED by unanimous vote.

**d. Discuss and consider an Ordinance amending the City of Aledo FY2025-2026 Strategic Initiatives Fund**

Mark McDaniel, Interim City Manager, requested that the Strategic Initiatives Fund be amended to reflect a grant award from the Texas General Land Office (GLO) for the City's Comprehensive Plan.

MOTION by Nelson Rowls, second by Shawna Ford, to approve Ordinance No. 2025-0-26 as presented. MOTION CARRIED by unanimous vote.

**e. Discuss and consider approval of an agreement with Freese and Nichols for comprehensive planning services**

MOTION by Shawna Ford, second by Summer Jones, to approve an agreement with Freese and Nichols as presented. MOTION CARRIED by unanimous vote.

**f. Discuss and consider approval of a Resolution creating the Comprehensive Plan Steering Committee**

MOTION by Ben Clark, second by Shawna Ford, to approve Resolution No. 2025-R-48 as presented. MOTION CARRIED by unanimous vote.

**g. Discuss and consider approval of a Resolution adopting the City of Aledo's Impact fee policy**

MOTION by Ben Clark, second by Shawna Ford, to approve Resolution No. 2025-R-49 adopting a policy for conservation credits for water and wastewater impact fees as presented. MOTION CARRIED by unanimous vote.

**8. Executive Session**

Mayor Davis recessed the meeting into Executive Session at 7:09 p.m.

a. **Section 551.071 – Consultation with Attorney.** To conduct a private consultation with the City Attorney on any legally posted agenda item, when the City Council seeks the advice of its attorney about pending or contemplated litigation, a settlement offer, or on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with the provisions of Chapter 551, to include:

- Dean Ranch Development Conversation
- Grand Prairie v. State
- Wells Fargo Dispute Resolution
- Litigation pertaining to Annexation

b. **Section 551.087 – Deliberation Regarding Economic Development Negotiations.** The City Council may convene in executive session to discuss or deliberate regarding commercial or financial information that the City has received from a business prospect that the City seeks to have locate, stay, or expand in or near the City and with which the City is conducting economic development negotiations; or to deliberate the offer of a financial or other incentive to a business prospect described above, including the following items:

- Dean Ranch Development Conversation
- Downtown Development

**9. Adjourn Executive Session and Reconvene Into Open Session**

Mayor Davis called the meeting back to regular session at 7:25 p.m.

**10. Action Taken on Items Discussed in Executive Session, if Necessary**

No action was taken on items discussed in Executive Session.

**11. Mayor and Councilmember Comments**

**12. Staff Comments**

**13. Adjourn**

The meeting was adjourned at 07:28 PM

ATTEST:

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Staci L. King, City Secretary



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Shane Davis, Mayor