



**Regular City Council Meeting**  
City Council Chambers | Aledo Municipal Complex  
200 Old Annetta Road, Aledo, Texas 76008  
Thursday, September 17, 2026, at 6:00 PM

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**AGENDA**

**1. Call to Order**

**2. Invocation**

**3. Pledge of Allegiance**

**4. Work Session**

**a. Discuss Food Truck Ordinance Updates**

**b. Discuss FY 2027 Municipal Fee Schedule Updates**

**5. Citizen Appearances**

This is an opportunity for citizens to address the City Council on any agenda item not listed for public hearing or any matter not posted on the agenda. This is the citizens' only opportunity to address the City Council on agenda items not listed for public hearing. Individual citizen comments are normally limited to 3 minutes; however, time limits can be adjusted by the presiding officer. Time is not transferable. The presiding officer may ask the citizen to hold their comment on an agenda item if the item is posted as a Public Hearing. The City Council cannot, by law, take any action or have any discussion or deliberations on any presentation made at this time concerning an item not listed on the agenda. The City Council may receive the information and ask the City Manager to review the matter, or an item may be noticed on a future agenda for deliberation or action. Please sign in before the start of the meeting and provide the paper to the City Secretary.

**6. Presentations**

**a. Recognition of the Parker County Genealogy and Historical Society**

**7. Consent Agenda**

All items listed below are considered routine by the City Council and will be enacted with one motion. There will be no separate discussion of items unless a Council Member requests, in which event the item will be removed from the general order of business and considered in its normal sequence. Approval of the Consent Agenda authorizes the City Manager to implement each item in accordance with staff recommendations.

**a. Approve Meeting Minutes**

**b. Approve Resolution No. 2026-R-17 Adopting the City of Aledo Investment Policy**

**8. Items Requiring Public Hearings**

**a. PUBLIC HEARING: Consider approval of a Request for Variance from the City of Aledo Code of Ordinances, Article VI. *Alcoholic Beverage Sales*, Section 14-137 *Regulations prohibiting sale of alcoholic beverages near a church, public or private school, or public hospital*, for Aledo Shell, located at 401 S FM 1187.**

**9. Regular Agenda**

**a. Consider approval of Ordinance No. 2026-O-24 regulating Golf Carts and ATVs, Off-Road Vehicles, Utility Vehicles, and Recreational Off-Road Vehicles within the city limits of Aledo.**

- b. Consider Approval of Ordinance No. 2026-O-25 regulating Bicycles and E-Bikes within the city limits of Aledo.**

## **10. City Manager Comments**

In compliance with the Texas Open Meetings Act, the City Manager may comment on routine City operations and projects or respond to questions from others only with statements of factual information or existing City policy.

## **11. Mayor and Councilmember Comments**

In compliance with the Texas Open Meetings Act, Council members may comment on routine city matters, ask questions of staff that require only responses of factual information or statements of existing City policy, or may request that non-routine matters of public concern be placed on a future agenda. Council members may not discuss non-agenda items among themselves.

## **12. Executive Session**

In compliance with the Texas Open Meetings Act, Chapter 551 of the Texas Government Code, the City Council may convene in executive session to deliberate regarding the following matters:

- a. Section 551.071 - Consultation with Attorney. To conduct a private consultation with the City Attorney on any legally posted agenda item, when the City Council seeks the advice of its attorney about pending or contemplated litigation, a settlement offer, or on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with the provisions of Chapter 551, to include:**
  - i. City of Aledo and City of Fort Worth v. City of Willow Park, Beall-Dean Ranch and Parker County potential Settlement Agreement**
  - ii. Capital Lane Advisors Proposal**
  - iii. Dean Ranch Development Standards**
  - iv. Downtown Development**
- b. Section 551.087 – Deliberation Regarding Economic Development Negotiations. To discuss or deliberate regarding commercial or financial information that the City has received from a business prospect that the City seeks to have locate, stay, or expand in or near the City and with which the City is conducting economic development negotiations; or to deliberate the offer of a financial or other incentive to a business prospect described above, including the following items:**
  - i. Dean Ranch Development Agreement**

## **13. Action Taken on Items Discussed in Executive Session, if Necessary**

## **14. Adjourn**

Note: The Aledo City Council may vote or take action on any of the listed agenda items and may convene into Executive Session on any matter related to any of the above agenda items for a purpose, such closed session is allowed under Chapter 551, Texas Government Code.

In accordance with Section 551.043 of the Texas Government Code, the Taxpayer Impact Statement can be viewed [HERE](#).

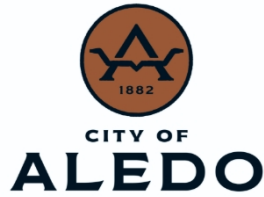
This facility is wheelchair accessible and accessible parking spaces are available. In accordance with the Americans with Disabilities Act, persons who need additional accommodations to attend or participate in the meeting should contact the City Secretary's office at (817) 441-7016 at least 48 hours prior to the meeting to request such assistance.

**CERTIFICATION**

I, Staci L. King, City Secretary, do hereby certify that this Notice of Meeting was posted in accordance with the regulations of the Texas Open Meetings Act, in a place convenient and readily accessible to the general public, and was also posted to the City's website at [www.aledotx.gov](http://www.aledotx.gov), and said notice remained posted for at least two hours after the meeting was convened.

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Staci L. King, TRMC, CMC  
City Secretary



**Date:** September 17, 2026  
**To:** City Council  
**From:** Candice Edmondson, City Manager  
**Subject:** Discuss Food Truck Ordinance Updates

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**Summary:**

During the July 16 City Council meeting, staff presented an overview of recent changes in state law affecting the regulation of mobile food vendors, and Council discussed potential updates to the City's existing Food Truck Ordinance. Based on Council's initial feedback, the City Attorney and staff have prepared the attached draft ordinance for Council's review.

The proposed ordinance updates the City's regulations to reflect changes in state law while establishing local requirements in those areas where the City retains regulatory authority. The draft also reorganizes the City's food truck regulations by establishing separate requirements for individual food truck units and food truck parks and updating the Unified Development Code provisions related to these uses.

As currently drafted, the ordinance establishes an annual City registration process for individual food trucks and includes requirements related to location, parking, signage, noise, waste disposal, insurance and other operational standards. The draft also establishes separate standards for food truck parks, which would continue to require a Specific Use Permit, site plan approval and Certificate of Occupancy.

Several policy items remain for Council discussion before the ordinance is finalized. Council will be asked to consider whether individual food trucks should be allowed to operate outside of food truck parks and, if so, where they should be permitted. Other items for discussion include minimum lot sizes for individual food trucks and food truck parks, a proposed \$20 annual registration fee, and any other operational standards included in the draft ordinance.

The purpose of this discussion is to review the draft ordinance and receive final Council feedback on these policy considerations and any other proposed regulations. Staff and the City Attorney will incorporate Council's direction and prepare a final ordinance for consideration at the October 1 City Council meeting.

**Recommendation:**

This is a discussion item only.

**Fiscal Impact:**

N/A

**Attachments:**

1. Draft Food Truck Ordinance

ORDINANCE NO. \_\_\_\_\_

**AN ORDINANCE OF THE CITY OF ALEDO, TEXAS AMENDING ARTICLE V, "FOOD ESTABLISHMENTS" OF CHAPTER 14 "BUSINESSES AND BUSINESS REGULATIONS," OF THE ALEDO MUNICIPAL CODE BY AMENDING SECTION 14-135.1, "FOOD TRUCKS AND FOOD TRUCK PARKS," TO UPDATE REGULATIONS RELATING TO THE LOCATION, PERMITTING, AND OPERATION OF FOOD TRUCKS AND FOOD TRUCK PARKS WITHIN THE CITY; AMENDING THE ALEDO FEE SCHEDULE TO ESTABLISH THE ANNUAL REGISTRATION FEE FOR FOOD TRUCK UNITS; AMENDING ARTICLE 2.5, "USE STANDARDS," OF THE ALEDO UNIFIED DEVELOPMENT CODE TO UPDATE ZONING REGULATIONS AND DEVELOPMENT STANDARDS FOR FOOD TRUCK UNITS AND FOOD TRUCK PARKS; AMENDING ARTICLE 6, "DEFINITIONS," OF THE UNIFIED DEVELOPMENT CODE TO UPDATE FOOD TRUCK AND FOOD TRUCK PARK DEFINITIONS; PROVIDING THAT THIS ORDINANCE IS CUMULATIVE OF ALL ORDINANCES; PROVIDING A SEVERABILITY CLAUSE; PROVIDING A PENALTY FOR VIOLATIONS HEREOF; PROVIDING A SAVINGS CLAUSE; PROVIDING FOR PUBLICATION IN THE OFFICIAL NEWSPAPER; AND PROVIDING AN EFFECTIVE DATE.**

**WHEREAS**, the City of Aledo, Texas (the "City"), is a home rule city acting under its charter adopted by the electorate pursuant to Article XI, Section 5 of the Texas Constitution and Chapter 9 of the Local Government Code; and

**WHEREAS**, the City of Aledo has a substantial interest in protecting the health, safety, welfare, convenience, and enjoyment of the general public; and

**WHEREAS**, to further that interest, and in recognition of the growth in popularity of the food truck industry and the increased interest in locating and operating food truck units in the City of Aledo, the City Council previously adopted rules and regulations regarding food truck units and food truck parks; and

**WHEREAS**, after analyzing the operation of mobile food units within the City and passage of legislation regarding the permitting of food truck units, the City Council has determined it is necessary to amend the previously adopted regulations; and

**WHEREAS**, the City Council has determined it is necessary to amend the development standards for food truck units and food truck parks;

**WHEREAS**, the City Council desires to amend the Fee Schedule to add a fee for food truck unit registrations issued pursuant to the provisions contained herein in order to reflect the administrative costs incurred by the City to perform the functions associated with these applications.

**WHEREAS**, the Planning and Zoning Commission conducted a public hearing on Unified Development Code amendments proposed herein on \_\_\_\_\_, and the City Council conducted a public hearing on \_\_\_\_\_; and

**WHEREAS**, all requirements of law dealing with notice, publication, and all procedural requirements have been complied with in accordance with the Unified Development Code and Chapter 211 of the Local Government Code; and

**WHEREAS**, the City Council deems it necessary to amend the City's Unified Development Code with respect to the regulation of food truck units and food truck parks; and

**WHEREAS**, City Council further deems that such amendments are in the best interests of the City and are necessary for promoting the public health, safety, and general welfare of the City and its citizens.

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF ALEDO, TEXAS, THAT:**

#### **SECTION 1.**

Article V, "Food Establishments," of Chapter 14, "Businesses and Business Regulations," of the Aledo Municipal Code is hereby amended by amending the definitions of "food truck park" and "food truck" to read as follows:

*"Food truck park shall mean a property used or developed to accommodate two or more food truck units that offer food and/or beverages for sale to the public as the primary use of the property while possibly accommodating areas on the property for entertainment or recreational opportunities."*

*"Food truck unit (also known as mobile food unit) shall mean a vehicle mounted, self or otherwise propelled, self-contained food service operation, designed to be readily movable (including, but not limited to catering trucks, trailers, and push carts) and used to store, prepare, display, serve or sell food. Food truck units shall only be allowed in food truck parks. Food truck units must completely retain their mobility at all times. A food truck unit does not include a stand or a booth. The terms "food truck" and "mobile food unit" shall be interchangeable. (Ice cream trucks are allowed to operate in residential districts, selling prepackaged ice cream products, only if holding a current annual health permit from the Department of State Health Services (DSHS))."*

**Commented [AK1]:** Will need to be removed if Council wants to allow food trucks outside of food truck parks.

#### **SECTION 2.**

Article V, "Food Establishments," of Chapter 14, "Businesses and Business Regulations," of the Aledo Municipal Code is hereby amended by amending Sec. 14-135.1, "Food truck and food truck parks" to create two sections, 14-135.1, "Food truck units," and 14-135.2, "Food truck parks," to read as follows:

**“Sec. 14-135.1 6. – Food truck units.**

**(a) *Registration Required.***

- (1) All food truck unit owners/operators must annually register their food truck with the city.
- (2) *Food truck unit registration.*
  - a. Any person desiring to operate a food truck unit must make written application for a food truck unit registration on forms provided by the city. The owner of a food truck unit shall annually submit to the city: copies of the Texas Food Handler Card from Parker County for each employee and operator on the food truck unit and the written permission of the private property or business owner on which the unit is operating.
  - b. The owner of a food truck unit that is to be located on city property must first enter into a hold-harmless agreement with the city.
  - c. A food truck unit registration must be renewed annually and is valid for one (1) food truck unit at all approved locations during the permitted year. Documentation of permission from the private property or business owner must be submitted to the city upon any change in location of the food truck unit.
  - d. Upon finding of any violation of this ordinance, any other provision of the city code, or any other applicable law or regulation, the City Manager and/or their designee shall have the right to revoke a food truck unit registration or to deny a renewal. The City Manager and/or their designee may also apply a double renewal fee as a penalty in lieu of revocation. Upon revocation, the use shall immediately cease and the food truck unit shall be removed from the site.
- (3) *Other registration requirements for food trucks.*
  - a. Each food truck shall have a valid vehicle registration, motor vehicle operator’s license, proof of liability insurance, and a Texas sales tax permit.
  - b. The owner and/or operator of a food truck unit shall be responsible for identifying and obtaining all other applicable permits and shall be responsible for conforming to all applicable city, county, state, and federal regulations.

- (4) *Registration fees.* Fees for registration issued under this ordinance shall be in the amount approved by the City Council in the Aledo Fee Schedule, as amended from time to time.

(b) *Location.*

- (1) Food truck units are only permitted in locations allowed under the Aledo Unified Development Code.

(2) *Approved locations.*

- a. *Public Property.* No food truck unit may be located within a public right-of-way or on public property except within an approved area that is specifically designated for food truck units.
- b. *Private Property.* Food truck units may be located on private property within a zoning district allowed under the Aledo Unified Development Code only with permission from the property owner and parked in accordance with the parking requirements for that zoning district, provided that the surface on which the food truck unit is located shall be stable and maintained in a manner that allows safe pedestrian access and prevents any safety hazards.

(3) *Prohibited locations.*

- a. Food truck units, their merchandise, advertising, or seating shall not obscure traffic sight visibility.
- b. Food truck units shall not be located within any required setback or landscape areas on the site.
- c. Food truck units shall not sell or serve food on any public street, sidewalk, or other public right-of-way unless approved in writing by the city.
- d. Food truck units shall not operate in required parking spaces, driveways, or in fire lanes. The location of a food truck unit on a site shall not reduce the number of required parking spaces for the principal use below the minimum required number.
- e. Food truck units may not be located on a site if doing so would cause the use of the lot to become noncompliant with any city ordinances.
- f. Multiple food truck units may not be located on a single property outside a food truck park.

**Commented [AK2]:** Alternative:

*Food truck units on a single property.* Where more than one food truck unit operates on the same property, food truck units must comply with the following:

- a. Each food truck unit shall be located no closer than fifteen (15) feet from another food truck unit.
- b. Each food truck unit shall have an area available for customer parking equal to no fewer than three (3) standard vehicle parking spaces.
- c. The placement of multiple food truck units shall not impede fire lanes, drive aisles, emergency access, or required parking for the primary use of the property.

(c) *Operation.*

- (1) *Drive-through prohibited.* Food truck units shall not provide a drive-through service of any kind.
- (2) *Utility services.* Temporary connections to potable water are prohibited. Water shall be from an internal tank, and gray water shall be contained on the unit and may not be discharged onto the ground or into the city sewer system. Electricity shall be from a generator or an electrical outlet via a portable cord that is in conformance with the electrical code as adopted by the city.
- (3) *Seating.* Except as otherwise limited by any ordinances of the city, a food truck unit may provide outside tables and seating for its customers which shall not interfere with sub-section (b) (3) Prohibited locations.
- (4) *Insurance required.* The owner of a food truck unit must maintain a minimum amount of \$1,000,000.00 liability insurance that covers the food truck unit, and must sign a notarized statement acknowledging and accepting this requirement. Proof of such insurance coverage can be demanded to be provided to the city upon three (3) business days' notice to the owner.
- (5) *Noise.* Except as otherwise limited by any ordinances of the city, a mobile food unit may provide music at a level that is audible only in its immediate vicinity. Food truck units shall be subject to the noise requirements of the Aledo Municipal Code, Article VI, Chapter 22, as amended.

(d) *Signage.*

- (1) Food truck unit signage shall be in compliance with Article 4, "Signage," of the City of Unified Development Code, as amended, however, food trucks may have additional signage in the form of menus attached to the food truck unit.
- (2) Food trucks units may have one temporary sandwich board sign per food truck (16 square feet in area) permitted as a temporary sign and shall be displayed within ten (10) feet of the food truck. Such sandwich board sign must be located on the property for which the food truck unit operator has written authorization to locate and may not be located in the public right-of-way.

(e) *Commissary.* Each food truck unit shall report to its designated commissary for food supplies, cleaning, and servicing. The operator of each food truck unit shall maintain a log

that contains each date of servicing and the signature of the commissary operator certifying that servicing occurred at the commissary.

(f) *Refuse, recyclables, litter, liquid waste, and food preparation byproducts.*

- (1) Food truck units shall provide a self-closing, lidded trash receptacle placed outside next to the mobile food unit for use by patrons for disposal of refuse and recyclables from the operation of the food truck.
- (2) All refuse, recyclables, and/or litter on the ground at or near the food truck unit shall be immediately picked up and discarded in an appropriate manner by the food truck operator. Food truck unit owner/operators are responsible for removing refuse and/or recyclables from the property on which the food truck unit is located at the close of business daily, or more frequently as necessary, to avoid creating unsanitary or unhealthy conditions or nuisances.
- (3) Grease, oils, vapors, and other similar food preparation byproducts shall be kept in the food trucks at all times. Dumping, or the improper disposal, of food preparation byproducts on the ground, pavement, or other surface or into a stormwater collection system is strictly prohibited and may result in the immediate revocation of all permits and licenses of the food truck unit in addition to the performance of any necessary remediation and the issuance of citations and fines.
- (4) Sewage, liquid wastes and food preparation byproducts shall be removed from the food truck unit at an approved waste servicing area (commissary) in an approved way that public health hazards or nuisances are not created.

(g) *Parking requirements.*

- (1) Two (2) off-street vehicle parking spaces shall be provided for each designated food truck operation area or for every 150 square feet of food truck operation area. The minimum number of required customer parking spaces may be reduced as part of the food truck park site permitting process if it is found that the full provision of required parking is not necessary due to a shared parking agreement or alternate parking plan as shown on the site plan.
- (2) Required off-street vehicle parking and maneuvering shall meet the requirements of Section 27 of the City of Aledo Zoning Ordinance.

(h) *Hours of operation.* Food truck units operating outside of food truck parks shall only engage in sales operations during the following days and times:

Sunday- Thursday 7:00a.m. to 9:00p.m.  
Friday- Saturday 7:00a.m. to 11:00 p.m.

Alternate hours may apply during special events permitted in compliance with Chapter 62 of the Aledo Municipal Code or otherwise approved by the City.

**Commented [AK3]:** Any desire to expand hours for individual food trucks?

(i) *Approval by City Council.* Any proposed use of a site by a food truck unit that is not in compliance with the regulations in this section shall only be permitted after approval by the City Council. The City Council may allow a food truck unit registration on a case-by-case basis if it determines that the proposed location and operation will not adversely impact adjacent properties and will be in accordance with the spirit and intent of this section.

(j) *Exceptions.* These regulations regarding location, signage, parking, hours of operation, and noise shall not apply to food trucks that operate:

- (1) At a special event that is licensed pursuant to a special event permit issued by the city, provided that the food truck is identified in the special event permit application as a participating concessionaire or caterer; or
- (2) On public property including, but not limited to the municipal complex, a public park, , or a community or recreation center, at the request of the city.

**Commented [AK4]:** Can expand to all regulations, but I would imagine you would still want registration, commissary, refuse, etc. to apply.

#### **Sec. 14-135.2 Food truck parks.**

(a) *General provisions.*

- (1) All food truck units operating within a food truck park are subject to the requirements of Section 14-135.1 of this Aledo Municipal Code, as amended.
- (2) *Safety.* The city sanitarian, chief building official, fire marshal, or their designees shall have the authority to require additional safety measures be provided at a food truck park to ensure the health, safety, and welfare of the general public. These additional safety measures may include but are not limited to the provision of utilities (water, wastewater, electricity, gas, etc.) to food truck unit(s), providing fire extinguishers, and adding limitations to the use of deep-fat fryers or flat-top grills in specific instances.
- (3) *Inspections.* Food truck parks may be inspected at any time by appropriate city personnel or health authority to ensure compliance with applicable regulations. Food truck parks shall immediately be made available for inspection upon request of such city or health authority personnel.
- (4) *Restrooms.* Patrons must have access to restrooms. Permanent restroom(s) located within a permitted building/structure shall be provided on-site within the food truck park for the use of the owners, operators, and customers of the food truck park. Such restroom(s) must remain open and available for use at all times during which the food truck park is in operation. Portable or temporary restroom(s) may be allowed, but are discouraged.

(5) *Noise.* Food truck parks shall be subject to the noise requirements of the Aledo Municipal Code, Article VI, Chapter 22, as amended..

(6) *Utility services at food truck parks.* Food truck parks are required to provide electricity access for the individual food trucks which operate the site. Individual food trucks are not allowed to operate a generator at a food truck park unless emergency circumstances necessitate the use of a generator.

(7) *On-site management.* There must be a designated manager of the food truck park who is responsible for the orderly organization of the food trucks, the cleanliness of the site, and the site's compliance with all rules and regulations during the hours of operation. A certified food manager must be designated for each food truck operating in a food truck park.

(b) *Parking requirements.*

(1) Food truck parks shall provide an area of sufficient size that is made with compacted gravel base, concrete or asphalt surface on which the food trucks may park and operate. Food trucks shall not be parked on an unimproved surface. Customer parking shall be finished with concrete pavement.

(3) Required off-street vehicle parking and maneuvering shall meet the requirements of Article 3, Section 3 of the City of Aledo Unified Development Code, as amended.

(c) *Alcohol sales.* If alcohol is to be sold by any food truck in the food truck park, compliance with Texas Alcohol and Beverage Commission (TABC) rules and regulations is required. This includes the requirement of fencing the entire food truck park area with approved fencing materials (no chicken wire or chain link) as should be shown on the site plan.

(d) *Hours of operation.* Food truck parks shall only engage in sales operations during the following days and times:

Sunday- Thursday 7:00a.m. to 9:00p.m.  
Friday- Saturday 7:00a.m. to 11:00 p.m.

Alternate hours may apply during special events permitted in compliance with Chapter 62 of the Aledo Municipal Code or otherwise approved by the City.

Commented [AK5]: Any desire to expand hours?

(e) *Refuse, recyclables, litter, liquid waste, and food preparation byproducts.*

- (1) Food truck parks shall provide containers of sufficient size and number for disposal of refuse and recyclables from the operation of the food truck park. All dumpsters provided by the food truck park must be on an approved site designated on the site plan.
  - (2) All refuse, recyclables, and/or litter on the ground at the food truck park shall be immediately picked up and discarded in an appropriate manner by the food truck operator or the food truck park's manager. Refuse and/or recyclables must be removed from the food truck park as needed to avoid creating unsanitary or unhealthy conditions or nuisances.
  - (3) Grease, oils, vapors, and other similar food preparation byproducts shall be kept in the food trucks at all times. Dumping, or the improper disposal, of food preparation byproducts on the ground, pavement or other surface or into a stormwater collection system is strictly prohibited and may result in the immediate revocation of all permits and licenses of the food truck and/or the food truck park in addition to the performance of any necessary remediation and the issuance of citations and fines.
  - (4) Sewage, liquid wastes and food preparation byproducts shall be removed from the food truck at an approved waste servicing area (commissary) in an approved way that public health hazards or nuisances are not created.
- (f) *Signage.*
- (1) Food truck park signage shall be in compliance with Section 30 of the City of Aledo Zoning Ordinance.
  - (2) Food trucks operating in a food truck park may have unlimited signage including its menu if said signage is attached to the food truck. One temporary sandwich board sign per food truck (16 square feet in area) is permitted as a temporary sign and shall be displayed within ten (10) feet of the food truck."

### SECTION 3.

Section "Health," of the City of Aledo Fee Schedule, is hereby amended by amending the food truck unit registration fee as follows:

|                                  |         |
|----------------------------------|---------|
| Food Truck Unit Registration Fee | \$20.00 |
|----------------------------------|---------|

### SECTION 4.

Section 4.1, "Food Trucks," of Section 4, "Other Uses," of Article 2.5, "Use Standards," of Chapter 66, "Unified Development Code," of the Aledo Municipal Code, is hereby amended to read as follows:

**Commented [AK6]:** What other site development standards should be required for food trucks/food truck parks. Everything else in the UDC right now is more appropriate for Chapter 14.

“4.1.a. Food Trucks.

- (a) Food truck units shall only be permitted on a platted property a minimum of        acre in size.

**Commented [AK7]:** Currently ¼ acre

4.1.b. Food Truck Parks.

- (a) Food truck parks shall only be permitted on a platted property a minimum of        acre in size.

**Commented [AK8]:** Currently ¼ acre

- (b) *Specific use permit (SUP).* A specific use permit approved by the city council as outlined in Article 1, Section 14, of the City of Aledo Unified Development Code is required for the operation of a food truck park.

**Commented [AK9]:** Does not specifically outline the requirements for SUPs but details the processes for changes and amendments to zoning ordinance/districts. There is no specific SUP process outlined in the UDC.

- (c) *Site plan.* A site plan as outlined in Section \_\_\_\_\_ “Site Plan Requirements” of the City of Aledo Unified Development Code is required to be submitted and approved by the city council for the operation of a food truck park.

- (d) *Certificate of occupancy.* A certificate of occupancy as outlined in Section 13 “Building Permits and Certificates of Occupancy,” of Article, 1, of the City of Aledo Unified Development Code is required for the operation of a food truck park. A certificate of occupancy must be sought after the approval of a specific use permit and site plan.

- (e) *Revocation of SUP.* A specific use permit for a food truck park may be revoked by the city council if it finds that any condition imposed at the time of granting the specific use permit is not met or thereafter ceases to exist. The city council may deny a special use permit for a food truck park if the development of said use would be detrimental or offensive to the surrounding area or otherwise be contrary to the health, safety, or general welfare of the city and its inhabitants. In addition to the provisions and general regulations set forth in Section 26 of the City of Aledo Zoning Ordinance in approving or denying a specific use permit for a food truck park, the city council shall consider the following:

- (1) The nature of the proposed use;
- (2) Proximity to other food truck parks;
- (3) The number of food trucks allowed within the food truck park at a single time;
- (4) Proximity to existing “brick and mortar” restaurants;
- (5) Existing uses in surrounding areas;
- (6) Health and sanitation concerns; and
- (7) Parking/accessibility requirements.”

## SECTION 5.

Article 6, "Definitions," of Chapter 66, "Unified Development Code," of the Aledo Municipal Code S is hereby amended by adding the following definitions, inserted in alphabetical order:

*Food truck park* shall mean a property used or developed to accommodate two or more mobile food units that offer food and/or beverages for sale to the public as the primary use of the property while possibly accommodating areas on the property for entertainment or recreational opportunities.

*Food truck unit (also known as mobile food unit)* shall mean a vehicle mounted, self or otherwise propelled, self-contained food service operation, designed to be readily movable (including, but not limited to catering trucks, trailers, and push carts) and used to store, prepare, display, serve or sell food. Food truck units shall only be allowed in food truck parks. Food truck units must completely retain their mobility at all times. A food truck unit does not include a stand or a booth. The terms "food truck" and "mobile food unit" shall be interchangeable. (Ice cream trucks are allowed to operate in residential districts, selling prepackaged ice cream products, only if holding a current annual health permit from the Texas Department of State Health Services (DSHS))."

**Commented [AK10]:** Will need to be removed if Council amends the use chart to allow food trucks elsewhere in the City.

## SECTION 6.

That this Ordinance shall be cumulative of all provisions of ordinances of the City of Aledo, except where the provisions of this ordinance are in direct conflict with the provisions of such ordinances, in which event the conflicting provisions of such ordinances are hereby repealed.

## SECTION 7.

That it is hereby declared to be the intention of the City Council that the phrases, clauses, sentences, paragraphs and sections of this Ordinance are severable, and if any phrase, clause, sentence, paragraph or section of this Ordinance shall be declared unconstitutional by the valid judgment or decree of any court of competent jurisdiction, such unconstitutionality shall not affect any of the remaining, phrase, clauses, sentences, paragraphs or sections of this Ordinance since the same would have been enacted by the City Council without incorporation in this Ordinance of any such unconstitutional phrase, clause, sentence, paragraph or section.

## SECTION 8.

That any person, firm or corporation who violates, disobeys, omits, neglects or refuses to comply with or who resists the enforcement of any of the provisions of this Ordinance shall be fined no more than Two Thousand Dollars (\$2,000.00) for all violations of this Ordinance. Each day that a violation is permitted to exist shall constitute a separate offense.

**SECTION 9.**

That all rights and remedies of the City of Aledo, Texas, are expressly saved as to any and all violations of the provisions of any ordinances of the City of Aledo which have accrued at the time of the effective date of this Ordinance; and, as to such accrued violations and all pending litigation, both civil and criminal, whether pending in court or not, under such ordinances same shall not be affected by this Ordinance but may be prosecuted until final disposition by the courts.

**SECTION 10.**

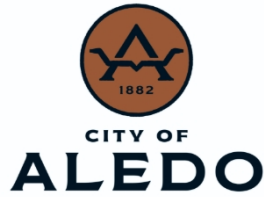
That this Ordinance shall be in full force and effect from and after its passage and publication as provided by law, and it is so ordained.

**PASSED AND APPROVED ON THIS \_\_\_\_ DAY OF OCTOBER, 2026.**

\_\_\_\_\_  
Shane Davis, MAYOR

ATTEST:

\_\_\_\_\_  
Staci King, CITY SECRETARY



**Date:** September 17, 2026  
**To:** City Council  
**From:** Candice Edmondson, City Manager  
**Subject:** Discuss FY 2027 Municipal Fee Schedule Updates

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**Summary:**

As part of the annual budget process, City staff reviews the Municipal Fee Schedule to ensure fees remain appropriate based on current City operations, the cost of providing services, and comparison with fees charged by other benchmark communities.

Staff has completed its review of the fee schedule for FY 2027 and is presenting the proposed revisions for City Council discussion and feedback. The attached draft identifies proposed new fees in **green**, revised fees in **yellow**, and fees proposed for removal in **red**.

Proposed revisions include new or updated fees associated with development and permitting, utility services, short-term rentals, Library and Community Center services, and other City operations. The draft also removes fees that are no longer applicable or are now administered by another entity. Department staff will present their respective recommendations during the work session and provide additional information regarding the basis for proposed changes, including current fees, operational considerations, and benchmark comparisons, as applicable.

Following Council discussion, staff will prepare the final FY 2027 Municipal Fee Schedule for consideration and adoption at the October 1, 2026 City Council meeting.

**Recommendation:**

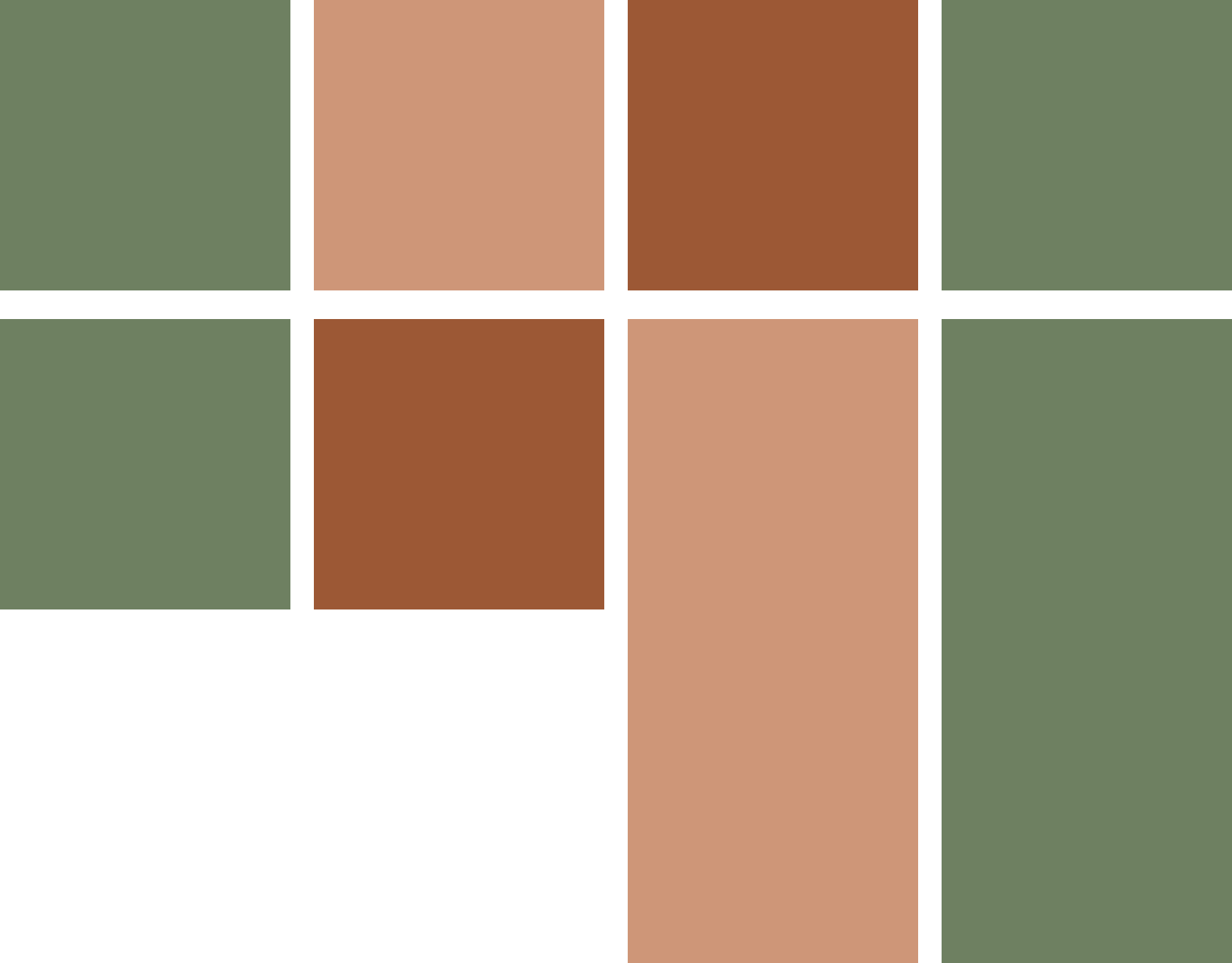
This is a discussion item only.

**Fiscal Impact:**

N/A

**Attachments:**

1. FY 2026-2027 Municipal Fee Schedule (Draft)



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# FY 2026-2027 FEE SCHEDULE

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CITY OF  
**ALEDO**

## ADMINISTRATION & RECORDS

|                                                                                    |                                                                          |
|------------------------------------------------------------------------------------|--------------------------------------------------------------------------|
| Photocopies or printouts (8.5" x 11")                                              | \$0.10 per page                                                          |
| Photocopies or printouts (11" x 17")                                               | \$0.50 per page                                                          |
| Open Records Labor Charge (over 50 pages)                                          | \$15 per hour                                                            |
| Labor for reproduction of any amount                                               | \$15 per hour                                                            |
| Remote document retrieval                                                          | \$1.75 per box plus \$11 delivery                                        |
| Labor for redaction of confidential information of 50 pages or more                | \$15 per hour; Minimum 1 hour charge                                     |
| Labor for redaction of confidential information of any amount (off-site materials) | \$15 per hour; Minimum 1 hour charge                                     |
| Material costs for electronic records                                              | CD-\$1.00; DVD-\$3.00; Flash Drive-Actual Cost                           |
| Non-Sufficient Funds Fee/Return Check Fee                                          | \$30                                                                     |
| Microform                                                                          | \$24-\$37 per reel plus \$11 per delivery                                |
| Digitization of non-standard paper-based materials and photographic negatives      | \$4-\$5 per image; initial fee                                           |
| Photo stitching                                                                    | \$2.50 per image                                                         |
| Audiocassette digitization                                                         | \$11.50 for up to 15 minutes; \$5 additional 15 increment                |
| Audio reel digitization                                                            | Actual cost                                                              |
| Standard film digitization                                                         | \$28 for film up to 50 feet; \$2.25 additional 50 foot increment         |
| HD film digitization                                                               | \$53 for film up to 50 feet; \$4.25 additional 50 foot increment         |
| Video digitization                                                                 | \$14.50 for film up to 15 minutes; \$4.75 additional 15 minute increment |
| Third-party reproduction                                                           | Actual cost plus 25% fee                                                 |
| Certification                                                                      | \$5.00 per instrument                                                    |
| Postage and Shipping                                                               | Actual Cost                                                              |
| Large format prints                                                                | Actual Cost                                                              |
| Return Check Fee                                                                   | \$35                                                                     |

## CITY SECRETARY

|                                                        |                                                                                                        |
|--------------------------------------------------------|--------------------------------------------------------------------------------------------------------|
| Itinerant Merchant (Solicitor Permit)                  | \$500 annually; \$100 per agent; Must provide a bond in the amount of \$5,000 per agent                |
| Amusement Machine Establishment                        | <4 machines = \$100 annually; 5+ machines = \$300 annually; Occupational Tax \$15 per machine annually |
| Sexually Oriented Business                             | \$500 annually                                                                                         |
| Renewal Processing Fee                                 | \$500 annually                                                                                         |
| Alcohol Sales Application Fee                          | \$70                                                                                                   |
| Alcohol Sales License Fee (Off-Premises)               | \$35                                                                                                   |
| Alcohol Sales License Fee (Restaurant; After 3rd Year) | \$375                                                                                                  |

## MUNICIPAL COURT

|                       |                                              |
|-----------------------|----------------------------------------------|
| Building Security Fee | \$3.00 on all convicted misdemeanor offenses |
| Technology Fee        | \$4 on all convicted misdemeanor offenses    |

## HEALTH

|                                            |       |
|--------------------------------------------|-------|
| Food Establishment Health Permit           | \$250 |
| Health Permit Reinspection Fee             | \$100 |
| Temporary Food Vendors (Health Inspection) | \$75  |
| Complaint Investigations                   | \$125 |

## RESIDENTIAL BUILDING

Single family dwellings, duplexes, duplexes, townhouses, and any associated habitable or conditioned accessory structure shall be calculated per unit using new construction fee.

One permit is issued for all new construction, remodels, and manufactured homes per building or address. This includes mechanical, electrical, and plumbing fees. All fees to be determined by the Building Official.

|                                                              |                                                                               |
|--------------------------------------------------------------|-------------------------------------------------------------------------------|
| New Construction                                             | \$0.80 per square foot (Includes MEP)                                         |
| Remodels, Alterations, Repairs, Solar, and PV Systems        | \$0.70 per square foot (Includes MEP)                                         |
| Detached Garages                                             | \$0.50 per square foot (Include electrical)                                   |
| Carports, sheds, and other non-habitable accessory buildings | \$0.50 per square foot (Include electrical)                                   |
| Residential Plan Review Fee                                  | 35% of new building permit fee                                                |
| Residential Electric, Remodel, Alteration or Repair          | \$80                                                                          |
| Residential Mechanical, Remodel, Alteration or Repair        | \$80                                                                          |
| Residential Mechanical, Unlisted Permits (Repairs, etc.)     | \$80                                                                          |
| Residential Plumbing, Remodel, Alteration, or Repair         | \$80                                                                          |
| Residential Plumbing, Unlisted Permits (Repairs, etc.)       | \$80                                                                          |
| Manufactured Homes                                           | (HUD) Installation/Includes MEP \$320; Decks require separate permit and fee. |
| Structure Moving Permit                                      | \$250                                                                         |
| In-Ground Swimming Pools                                     | \$500 + 30% Plan Review Fee                                                   |
| Hot Tubs and Above Ground Pools                              | \$80                                                                          |
| Lawn Irrigation                                              | \$80                                                                          |

| City of Aledo Table 1 Chart - Square Foot Construction Costs |        |        |         |        |        |        |        |        |        |
|--------------------------------------------------------------|--------|--------|---------|--------|--------|--------|--------|--------|--------|
| Occupancy Group Classification                               | IA     | IB     | IIA     | IIB    | IIIA   | IIIB   | IV     | VA     | VB     |
| A-1 Assembly, theaters, with stage                           | 309.06 | 298.66 | 291.64  | 280.58 | 263.98 | 255.82 | 272.02 | 244.8  | 237.02 |
| A-1 Assembly, theaters, without stage                        | 282.85 | 272.45 | 265.42  | 254.37 | 237.77 | 229.61 | 245.81 | 218.59 | 210.8  |
| A-2 Assembly, nightclubs                                     | 237.31 | 230.23 | 224.56  | 215.36 | 202.99 | 197.4  | 207.69 | 183.68 | 177.4  |
| A-2 Assembly, restaurants, bars, banquet halls               | 236.31 | 229.23 | 222.56  | 214.36 | 200.99 | 196.4  | 206.69 | 181.68 | 176.4  |
| A-3 Assembly, churches                                       | 286.9  | 276.49 | 269.47  | 258.42 | 242.23 | 234.07 | 249.86 | 223.05 | 215.26 |
| A-3 Assembly, general, community halls, libraries, museums   | 244.77 | 234.37 | 226.34  | 216.29 | 198.94 | 191.79 | 207.73 | 179.77 | 172.98 |
| A-4 Assembly, arenas                                         | 281.85 | 271.45 | 263.42  | 253.37 | 235.77 | 228.61 | 244.81 | 216.59 | 209.8  |
| B Business                                                   | 240.9  | 232.07 | 223.51  | 214.08 | 194.91 | 187.36 | 205.68 | 172.02 | 164.34 |
| E Educational                                                | 257.7  | 248.89 | 242.35  | 231.9  | 216.47 | 205.54 | 223.92 | 189.21 | 183.31 |
| F-1 Factory and industrial, moderate hazard                  | 144.93 | 138.11 | 130.39  | 125.4  | 112.49 | 107.1  | 120.02 | 92.69  | 86.88  |
| F-2 Factory and industrial, low hazard                       | 143.93 | 137.11 | 130.39  | 124.4  | 112.49 | 106.1  | 119.02 | 92.69  | 85.88  |
| H-1 High Hazard, explosives                                  | 135.29 | 128.47 | 121.75  | 115.76 | 104.14 | 97.75  | 110.39 | 84.34  | N.P.   |
| H234 High Hazard                                             | 135.29 | 128.47 | 121.7 5 | 115.76 | 104.14 | 97.75  | 110.39 | 84.34  | 77.53  |
| H-5 HPM                                                      | 240.9  | 232.07 | 223.51  | 214.08 | 194.91 | 187.36 | 205.68 | 172.02 | 164.34 |
| I-1 Institutional, supervised environment                    | 244.45 | 236.08 | 229.06  | 219.82 | 202.16 | 196.58 | 220.1  | 181.25 | 175.81 |
| I-2 Institutional, hospitals                                 | 401.22 | 392.4  | 383.83  | 374.4  | 354.29 | N.P.   | 366    | 331.4  | N.P.   |
| I-2 Institutional, nursing homes                             | 279.15 | 270.32 | 261.76  | 252.33 | 234.64 | N.P.   | 243.93 | 211.75 | N.P.   |
| I-3 Institutional, restrained                                | 273.4  | 264.57 | 256     | 246.57 | 229.13 | 220.58 | 238.17 | 206.24 | 196.56 |
| I-4 Institutional, day care facilities                       | 244.45 | 236.08 | 229.06  | 219.82 | 202.16 | 196.58 | 220.1  | 181.25 | 175.81 |
| M Mercantile                                                 | 177.02 | 169.94 | 163.27  | 155.07 | 142.48 | 137.88 | 147.4  | 123.17 | 117.89 |
| R-1 Residential, hotels                                      | 246.94 | 238.56 | 231.54  | 222.3  | 204.35 | 198.77 | 222.58 | 183.44 | 178    |
| R-2 Residential, multiple family                             | 206.81 | 198.43 | 191.41  | 182.17 | 165.41 | 159.83 | 182.46 | 144.5  | 139.06 |
| R-3 Residential, one- and two-family                         | 192.58 | 187.37 | 182.53  | 178.04 | 172.85 | 166.59 | 175.01 | 160.35 | 150.87 |
| R-4 Residential, care/assist- ed living facilities           | 244.45 | 236.08 | 229.06  | 219.82 | 202.16 | 196.58 | 220.1  | 181.25 | 175.81 |
| S-1 Storage, moderate haz- ard                               | 134.29 | 127.47 | 119.75  | 114.76 | 102.14 | 96.75  | 109.39 | 82.34  | 76.53  |
| S-2 Storage, low hazard                                      | 133.29 | 126.47 | 119.75  | 113.76 | 102.14 | 95.75  | 108.39 | 82.34  | 75.53  |
| U Utility, miscellaneous                                     | 104.98 | 99.04  | 93.31   | 89.21  | 80.44  | 74.45  | 85.33  | 63.42  | 60.43  |

## COMMERCIAL BUILDING

Commercial building valuations to be determined by the Building Official and are based upon the Building Valuation Data February 2022 Square Foot Construction Costs as published by the International Code Council, along with the current City-adopted Table 3Valuation Chart, and any local Aledo fee modifiers.

One permit is issued for all new construction, additions, and remodels per building or address. This includes mechanical, electrical, and plumbing fees.

|                                                              |                               |
|--------------------------------------------------------------|-------------------------------|
| Non-residential Plan Review Fee                              | 65% of building permit fee    |
| Commercial Electrical, New Construction (if separate permit) | Per Valuation Table           |
| Commercial Electrical, Remodel, Alteration or Repair         | Per Valuation Table           |
| Commercial Electrical, Temporary Electric Pole               | \$125                         |
| Commercial Mechanical, New Construction (if separate permit) | Per Valuation Table           |
| Commercial Mechanical, Remodel, Alteration or Repair         | Per Valuation Table           |
| Commercial Plumbing, New Construction (if separate permit)   | Per Valuation Table           |
| Commercial Plumbing, Remodel, Alteration or Repair           | Per Valuation Table           |
| Health Plan Review                                           | \$125                         |
| Commercial Construction Trailers                             | \$80 + Plan Review Fee + MEPs |
| Commercial Industrialized Buildings                          | Based upon contract valuation |

**\*\*Commercial Local Aledo Fee Modifiers applied to Table 1\*\***

New Commercial =As per Table 1no modification

Commercial Interior Remodel of Existing Business =0.73

### Aledo Table 3 Valuation Chart - Commercial Construction Fees

| Total Valuation          | Fee                                                                                                                               |
|--------------------------|-----------------------------------------------------------------------------------------------------------------------------------|
| \$0 to \$500             | \$125                                                                                                                             |
| \$501 to \$2,000         | \$125 for the first \$500 plus \$3.05 for each additional \$100 or fraction thereof, to and including \$2,000.                    |
| \$2,001 to \$25,000      | \$170.75 for the \$2,000.00 plus \$14.00 for each. Additional \$1,000 or fraction thereof, to and including \$25,000.             |
| \$25,001 to \$50,000     | \$492.75 for the \$25,000 plus \$10.10 for each additional \$1,000, or fraction thereof, to and including \$50,000.               |
| \$50,001 to \$100,000    | \$745.25 for the first \$50,000 plus \$7 for each additional \$1,000, or fraction thereof, to and including \$100,000.            |
| \$100,001 to \$500,000   | \$1095.25 for the first \$100,000 plus \$5.60 for each additional \$1,000, or fraction thereof, to and including \$500,000.       |
| \$500,001 to \$1,000,000 | \$3,335.25 for the first \$500,000 plus \$4.75 for each additional \$1,000.00, or fraction thereof, to and including \$1,000,000. |
| \$1,000,000 and up       | \$5,710.25 for the first \$1,000,000 plus \$3.15 for each additional \$1,000 or fraction thereof.                                 |

## CODE ENFORCEMENT

|                                                                                              |                                                           |
|----------------------------------------------------------------------------------------------|-----------------------------------------------------------|
| Nuisance Abatement (high grass, junked vehicle removal, unclean pool, removal of accumulated | \$100 per occurrence plus cost                            |
| Property Maintenance Violation Abatement                                                     | \$100 per occurrence plus cost                            |
| Work without a Permit                                                                        | Double the permit fee plus any penalties permitted by law |
| Occupying commercial or residential space without City approval or Certificate of Occupancy  | Each offense \$2,000 maximum                              |

## EVENTS

|                            |                                 |
|----------------------------|---------------------------------|
| Vendor Fees                | \$50 per 10' X 10' space        |
| Farmer's Market Permit Fee | \$10 per week or \$35 per month |
| Special Event              | \$75                            |

## MISCELLANEOUS

|                                                   |       |
|---------------------------------------------------|-------|
| General/Misc. Permits                             | \$80  |
| Minimum Construction Fee                          | \$80  |
| Fence Permit                                      | \$80  |
| Retaining Wall > 4' or Taller                     | \$80  |
| Temporary Portable/Moving Storage Building Permit | \$80  |
| Drive Approach Permit                             | \$80  |
| Customer Service Inspection (CSI)                 | \$80  |
| Propane Tanks & Piping                            | \$80  |
| New/Reconnect Natural Gas Meter/Testing           | \$80  |
| Right of Way Permit                               | \$125 |
| Right of Way Permit Curb to Crown                 | \$125 |

## OIL & GAS

|                      |         |
|----------------------|---------|
| Gas Well Permit      | \$5,000 |
| Re-fracturing Permit | \$1,500 |

## OTHER INSPECTION OR PLAN REVIEW

|                                                           |                                 |
|-----------------------------------------------------------|---------------------------------|
| Additional plan review required by changes                | \$80 per hour                   |
| Use of outside consultants for plan review or inspections | Actual Costs                    |
| Printed Building Plans                                    | \$5 per sheet                   |
| Replacing damaged, lost, or stolen permit documents       | \$50 plus copy costs            |
| Certificate of Occupancy                                  | \$150                           |
| Revised Occupancy Request                                 | \$150                           |
| All Re-Inspections                                        | \$80                            |
| After Hours Inspections                                   | \$100 per hour (2 hour minimum) |

## DEMOLITION

|                                                                 |       |
|-----------------------------------------------------------------|-------|
| Residential Building                                            | \$100 |
| Residential Accessory Building                                  | \$100 |
| Commercial Building or Business                                 | \$250 |
| Historic Building (in DB, 50 years or older) (asbestos removal) | \$500 |

## CONTRACTOR REGISTRATION

|                                 |       |
|---------------------------------|-------|
| First Annual/Renewal            | \$100 |
| ROW Contractors                 | \$100 |
| General Contractor Registration | \$100 |

## SIGNS

|                                                              |                 |
|--------------------------------------------------------------|-----------------|
| Permanent Signs, 1-50 SF                                     | \$50            |
| Permanent Signs, 51- 100 SF                                  | \$75            |
| Permanent Signs, 101-150 SF                                  | \$100           |
| Permanent Signs, 151-200 SF                                  | \$125           |
| Permanent Signs, Greater than 200 SF                         | \$150           |
| Temporary Signs, Grand Opening Sign (Limit 2 types, 30 Days) | No Charge       |
| Temporary Signs, Portable Sign (14 days)                     | \$25            |
| Temporary Signs, Weekend Builders Advertising                | \$50 annual fee |
| Temporary Signs, New Subdivision Development, up to 15' tall | \$50            |
| Temporary Signs, Trade Construction up to 4' tall            | \$25            |
| Temporary Signs, Vertical Banners                            | \$25 per year   |
| Temporary Signs, Horizontal Banners                          | \$25 per year   |

## PLANNING & ZONING

|                                                             |                                                                                                                                                           |
|-------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------|
| Concept Plan                                                | \$1,000                                                                                                                                                   |
| Preliminary Plat                                            | \$750+ \$20 per acre over 5 acres (initial review + 2 resubmittals)                                                                                       |
| ETJ Release Fee                                             | \$750                                                                                                                                                     |
| Final Plat                                                  | \$500 + \$15 per acre over 5 acres (initial review + 2 resubmittals)                                                                                      |
| Plat Vacation/Abandonment                                   | \$600                                                                                                                                                     |
| Easement Vacations                                          | \$250 + All engineering and legal fees                                                                                                                    |
| Postage and Readvertising at request of Developer           | Actual costs for postage and publications                                                                                                                 |
| Parkland Dedication Fee                                     | \$600 per residential lot or unit                                                                                                                         |
| Specific Use Permit (SUP)                                   | \$500                                                                                                                                                     |
| Tree Removal Permit Application                             | \$50 plus Tree Mitigation                                                                                                                                 |
| Tree Mitigation                                             | \$100 per caliper inch dbh (Protected/Desirable trees)                                                                                                    |
| Zoning Verification Letters                                 | \$80                                                                                                                                                      |
| Planned Development Site Plan/Concept Plan/Development Plan | \$1,500 per phase                                                                                                                                         |
| Planned Unit Development                                    | Less than 10 acres (each phase) \$750 + Any costs for Professional Review; Greater than 10 acres (each phase) \$1,500 + Any costs for Professional Review |

**\*Plat Review:** The application fee includes City staff review and standard engineering review for the initial submittal and up to two (2) resubmittals.

Beginning with the third resubmittal, the applicant shall be responsible for the actual cost of additional third-party engineering review. Additional review fees must be paid prior to approval or recordation of the plat.

## PLANNING & ZONING CONT.

|                                                                        |                                                                                             |
|------------------------------------------------------------------------|---------------------------------------------------------------------------------------------|
| Street and Alley Vacations                                             | \$250 per each street or alley plus all engineering and legal fees                          |
| Rezoning Applications                                                  | \$500                                                                                       |
| Continuance of Board of Adjustment, P&Z Commission with Public Hearing | \$150                                                                                       |
| Printed Maps                                                           | \$5 per sheet or outside costs                                                              |
| Zoning Board of Adjustment, Residential (owner occupied)               | \$250                                                                                       |
| Zoning Board of Adjustment, Non-Residential                            | \$500                                                                                       |
| Zoning Board of Adjustment, Special Exception                          | \$500 + \$75 for each additional variance or special exception requested in the application |
| Short-Term Rental Application Fee                                      | \$100                                                                                       |
| Short-Term Rental Permit                                               | \$300                                                                                       |
| Short-Term Rental Permit Renewal                                       | \$150                                                                                       |
| Inspections - initial, renewal & re-inspections                        | \$65                                                                                        |

## ENGINEERING

|                                                |                                                                                       |
|------------------------------------------------|---------------------------------------------------------------------------------------|
| Site Development Permit                        | Application Fee (\$1,500) + Plan Review (Actual Cost of Third Party - See Note Below) |
| Community Facilities Contract Fee              | Application Fee (\$1,000) + Plan Review (Actual Cost of Third Party - See Note Below) |
| Request for change in Master Thoroughfare Plan | \$500                                                                                 |
| Floodplain Permit                              | Application Fee (\$250) + Plan Review (Actual Cost of Third Party - See Note Below)   |
| Grading Permit (Commercial or Residential)     | Application Fee (\$100) + Plan Review (Actual Cost of Third Party - See Note Below)   |
| Right-of-Way Abandonment                       | \$100                                                                                 |

The subdivider shall be charged THE ACTUAL COST for design review and inspection fee for the Public and Private facilities such as street/roadway, driveways, traffic signals, storm drainage facilities, water distribution system and the sanitary sewer collection system.

Residential Plan Review Fee: Actual costs of engineer's review fee. An initial minimum deposit of \$2,000.00 to cover anticipated engineer review costs shall be made with each applicable application. An additional deposit of \$1,500.00 shall be made whenever the engineer's review costs have depleted the deposited amount to \$500.00 or less. Following the approval of the application any remaining funds shall be returned to the applicant. No application may be approved, issued, or recorded until all outstanding fees have been paid.

Non-residential Plan Review Fee: Actual costs of engineer's review fee. An initial minimum deposit of \$2,000.00 to cover anticipated engineer review costs shall be made with each applicable application. An additional deposit of \$1,500.00 shall be made whenever the engineer's review costs have depleted the deposited amount to \$500.00 or less. Following the approval of the application any remaining funds shall be returned to the applicant. No application may be approved, issued, or recorded until all outstanding fees have been paid.

## FIRE

*Please refer to the Parker County Emergency Services District No. 1 (PCESD1) website for additional information regarding fire-related fees and requirements. For permitting information and applications, please visit [PCESD1Permits.com](http://PCESD1Permits.com). All fees associated with fire reviews, inspections, and other fire-related services will be assessed and collected through the PCESD1 permitting portal.*

|                                                                             |                                                                                                                                |
|-----------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------|
| Plan Review Fee                                                             | \$250                                                                                                                          |
| Day Care/Group Home Inspection                                              | \$250                                                                                                                          |
| Foster Care/Adoptive Home/Foster Home Annual Inspection                     | \$115 + \$15 per building fee                                                                                                  |
| Healthcare/Assisted Living Annual Inspection                                | \$115 + \$15 per building fee                                                                                                  |
| Hazardous Materials                                                         | \$115                                                                                                                          |
| Initial Construction Inspection                                             | No charge                                                                                                                      |
| First Reinspection                                                          | \$165                                                                                                                          |
| Additional Reinspections                                                    | \$165                                                                                                                          |
| Annual Fire Inspection                                                      | \$115                                                                                                                          |
| Second Reinspection                                                         | \$150                                                                                                                          |
| Above Ground Storage Tanks ( >250 gallons)                                  | \$115                                                                                                                          |
| Additional Reinspection                                                     | \$165                                                                                                                          |
| Automatic Sprinkler Systems                                                 | Less than 6,000 sq. ft. = \$515; 6,000 to 12,000 sq. ft. = \$615; >12,000 sq. ft. = \$615 + \$0.01 sq. ft. over 12,000 sq. ft. |
| Fire Alarm Systems                                                          | 200 fewer devices = \$215; >200 = \$215 + \$0.50 per device over 200                                                           |
| After Hours Inspection                                                      | \$200 per hour (Minimum 2 hours)                                                                                               |
| Fire Suppression                                                            | \$250                                                                                                                          |
| Fire Alarm                                                                  | \$250                                                                                                                          |
| Industrial Ovens                                                            | \$115 each                                                                                                                     |
| Hydrant Flow Test (at request of engineer or protection systems contractor) | \$115                                                                                                                          |

## FIRE CONT.

|                                                           |                                                                 |
|-----------------------------------------------------------|-----------------------------------------------------------------|
| Kitchen Vent Hood Suppression System                      | \$115                                                           |
| LP Gas Installations                                      | \$100 per tank + Plumbing Permit                                |
| Alternative Fire Suppression Systems (Paint/Spray Booths) | \$115                                                           |
| Standpipe Systems                                         | \$265 per system                                                |
| Standpipe Systems ReInspection                            | \$115 per system                                                |
| Underground Fireline                                      | \$265 per system                                                |
| Gate Crossing Fire Lanes                                  | \$80                                                            |
| Hot Work Operations                                       | \$80                                                            |
| Open Burning Trench                                       | \$515                                                           |
| Hospitals/Licensed Clinics                                | \$115 + \$15 per building fee                                   |
| LP Gas or Petroleum Installations                         | \$100 per tank + Plumbing Permit                                |
| Emergency Responder Radio Coverage System                 | \$80                                                            |
| Smoke Control or Exhaust Systems                          | \$80                                                            |
| Temporary Structures or Tents                             | \$115 per job site                                              |
| Access Control or Electronic Gate                         | \$80                                                            |
| Elevator Acceptance Test                                  | \$80                                                            |
| Fire Watch                                                | \$50 per hour + \$150 per hour per fire engine + \$15 admin fee |
| Fireworks Display                                         | \$50 per hour + \$150 per hour per fire engine + \$15 admin fee |
| Fireworks Display with Engine Standby                     | \$65                                                            |
| Access Gate                                               | \$150 per hour per fire engine/brush combo + \$15 admin fee     |

## WATER AND WASTEWATER

| Water Tap Fee by Meter Size              |             |
|------------------------------------------|-------------|
| 3/4"                                     | \$1,000     |
| 1"                                       | \$1,300     |
| 1-1/2"                                   | \$1,500     |
| 2"                                       | \$2,500     |
| 3"                                       | Actual cost |
| 4"                                       | Actual cost |
| Meter/Box/Setting Fee by Meter Size      |             |
| 3/4"                                     | \$500       |
| 1"                                       | \$600       |
| 1-1/2"                                   | \$1,000     |
| 2"                                       | \$1,800     |
| Wastewater (sewer) Tap Fee by Meter Size |             |
| 3"                                       | \$1,000     |
| 4"                                       | \$1,100     |
| Any larger size                          | Actual cost |

Bulk Water: \$12 per 1,000 gallon inside the City of Aledo limits; outside City limits or gas/oil drilling \$24.67 per 1,000 gallons.

For Impact Fees, refer to the Impact Fee Collection Rate Schedule Ordinance Number 2026-O-10, adopted by the Aledo City Council on February 19, 2026.

## UTILITY BILLING

|                                                                |                                                                                                                                                                                             |
|----------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Meter Test - Water                                             | Free up to once per calendar year. After first, \$25 per meter test. Third-Party = Actual Cost                                                                                              |
| Re-Read                                                        | Two free reads per calendar year. After second, \$25 per re-read. <i>*Not counted against the customer if the meter is found faulty or the City is in error.</i>                            |
| Leak Test                                                      | Free up to once per calendar year. After second, \$25 per leak test.                                                                                                                        |
| Residential Deposit                                            | \$150                                                                                                                                                                                       |
| Residential Service Addition for Previously Delinquent Account | \$100                                                                                                                                                                                       |
| Commercial Deposit                                             | \$500                                                                                                                                                                                       |
| Connection Fee                                                 | \$25; After 5:00pm an additional \$50                                                                                                                                                       |
| Non-Pay Reconnect Fee                                          | \$25; After 5:00pm an additional \$50                                                                                                                                                       |
| Temporary Service (72 hours)                                   | \$50                                                                                                                                                                                        |
| Temporary Cut-Off for Repair                                   | \$50; After 5:00pm an additional \$50                                                                                                                                                       |
| Late Fee                                                       | A late fee of 10% of the past due amount or \$5, whatever is greater.                                                                                                                       |
| Moving/Transfer of Current Account                             | \$25                                                                                                                                                                                        |
| Water Meter Relocation Fee                                     | Cost (\$300 minimum)                                                                                                                                                                        |
| Theft of Service (Tampering)                                   | First Occurrence = \$100 + cost of repairs + cost of labor; Second = \$150 + cost of repairs + cost of labor; Third = \$300 + cost of repairs + cost of labor + penalties permitted by law. |
| Damaged Meter Charge                                           | Cost                                                                                                                                                                                        |
| Meter Replacement                                              | Cost. **If the City has found the meter to be in proper working order and the customer requests replacement, the cost shall be incurred by the customer.                                    |

# UTILITY BILLING

|                                      |         |
|--------------------------------------|---------|
| Fire Hydrant Meter Deposit           | \$3,000 |
| Fire Hydrant Meter Set Fee           | \$25    |
| Fire Hydrant Meter Relocation Fee    | \$25    |
| Returned Check and ACH Rejection Fee | \$35    |
| Administration Cut Off               | \$25    |

## WATER AND WASTEWATER RATES

| Residential Garbage Base Rate<br>(Rate effective 5/01/2026 – 4/30/2027 per Joint Cities Interlocal Agreement)                  |          |          |
|--------------------------------------------------------------------------------------------------------------------------------|----------|----------|
| Description                                                                                                                    | Rate     |          |
| Total Residential Base Rate (Includes trash 2x per week, recycling 1x per week; bulk trash and brush collection upon request.) | \$23.21  |          |
| Additional Cart                                                                                                                | \$6.50   |          |
| Residential Water Rates                                                                                                        | FY 2026  | FY 2027  |
| Meter Size + Minimum Charge for 2,000 Gallons                                                                                  |          |          |
| 3/4" or 5/8"                                                                                                                   | \$38.39  | \$38.39  |
| 1"                                                                                                                             | \$95.96  | \$95.96  |
| 1 1/2"                                                                                                                         | \$191.94 | \$191.94 |
| 2"                                                                                                                             | \$307.10 | \$307.10 |
| Volumetric Charge (per 1,000 Gallons)                                                                                          |          |          |
| 0-2,000                                                                                                                        | \$0.00   | \$0.00   |
| 2,001-6,999                                                                                                                    | \$7.86   | \$7.86   |
| 7,000-11,999                                                                                                                   | \$10.21  | \$10.21  |
| 12,000-19,999                                                                                                                  | \$13.27  | \$13.27  |
| 20,000-49,999                                                                                                                  | \$17.24  | \$17.24  |
| 50,000+                                                                                                                        | \$22.39  | \$22.39  |

## WATER AND WASTEWATER RATES

| Commercial Water Rates                               | FY 2026  | FY 2027  |
|------------------------------------------------------|----------|----------|
| <i>Meter Size + Minimum Charge for 2,000 Gallons</i> |          |          |
| 3/4" or 5/8"                                         | \$38.39  | \$38.39  |
| 1"                                                   | \$95.96  | \$95.96  |
| 1 1/2"                                               | \$191.94 | \$191.94 |
| 2"                                                   | \$307.10 | \$307.10 |
| 3"                                                   | \$575.81 | \$575.81 |
| 4"                                                   | \$959.67 | \$959.67 |
| <b>Volumetric Charge (per 1,000 Gallons)</b>         |          |          |
| 0-2,000                                              | \$0.00   | \$0.00   |
| 2,001-6,999                                          | \$7.86   | \$7.86   |
| 7,000-11,999                                         | \$10.21  | \$10.21  |
| 12,000-19,999                                        | \$13.27  | \$13.27  |
| 20,000-49,999                                        | \$17.24  | \$17.24  |
| 50,000+                                              | \$22.39  | \$22.39  |

# WATER AND WASTEWATER RATES

| Wastewater Rates                      | FY 2025 | FY 2026 |
|---------------------------------------|---------|---------|
| Residential                           |         |         |
| Minimum Charge Includes 2,000 Gallons |         |         |
| All                                   | \$50.59 | \$50.59 |
| Volumetric Charge Per 1,000 Gallons   |         |         |
| 0-1,999                               | \$0.00  | \$0.00  |
| 2,000-9,999                           | \$11.34 | \$11.34 |
| 10,000+                               |         |         |
| Commercial                            |         |         |
| Minimum Charge Includes 2,000 Gallons |         |         |
| All                                   | \$50.59 | \$50.59 |
| Volumetric Charge Per 1,000 Gallons   |         |         |
| 0-1,999                               | \$0.00  | \$0.00  |
| 2,000+                                | \$11.34 | \$11.34 |

## LIBRARY

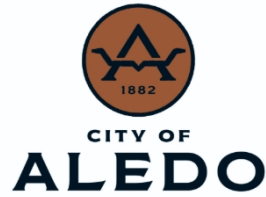
|                                 |                                                                                  |
|---------------------------------|----------------------------------------------------------------------------------|
| Black and White Printing/Copies | \$0.15                                                                           |
| Color Printing/Copies           | \$0.50                                                                           |
| 3D Printing                     | \$0.10/gram of filament used plus \$.25 per 15 minutes after the first half hour |
| Late Fee - Book or Audiobook    | \$0.25 per late day; Max \$10 or cost of book                                    |
| Late Fee - DVD                  | \$1.00 per late day; Max \$10                                                    |
| Lost or Damaged Book            | Cost of Book + \$5.00 processing fee                                             |
| Minor damage/repair book        | Actual Cost.                                                                     |
| Library Card Replacement Fee    | Free up to twice per calendar year. After second replacement, \$1 each card.     |
| Credit Card Processing Fee      | \$2 flat rate.                                                                   |
| Bounced Checks                  | Actual Cost.                                                                     |

## COMMUNITY CENTER

The Aledo Community Center offers a variety of rental options to accommodate different needs and budgets. Whether you are planning a corporate event, a celebration, or a non-profit function, our facility provides flexible rental packages. Our rates are structured to include half day and full day periods, and we offer special rates for residents and non-profit organizations.

For further details or to make a reservation, please contact us at (817) 441-7016 or email [rentals@aledotx.gov](mailto:rentals@aledotx.gov). We look forward to helping you host a successful event at the Aledo Community Center.

| RESIDENT RENTAL FEE                                    |                       |                        |                                |              |
|--------------------------------------------------------|-----------------------|------------------------|--------------------------------|--------------|
|                                                        | Half Day<br>(5 hours) | Full Day<br>(10 hours) | Damage Deposit<br>(refundable) | Cleaning Fee |
| Monday- Thursday                                       | \$200                 | \$400                  | \$250                          | \$150        |
| Friday/Saturday                                        | \$300                 | \$600                  | \$250                          | \$150        |
| Sunday                                                 | \$250                 | \$500                  | \$250                          | \$150        |
| NON-RESIDENT RENTAL FEE                                |                       |                        |                                |              |
| Monday- Thursday                                       | \$275                 | \$550                  | \$250                          | \$150        |
| Friday/Saturday                                        | \$375                 | \$750                  | \$250                          | \$150        |
| Sunday                                                 | \$325                 | \$650                  | \$250                          | \$150        |
| OPPTIONAL AD-ON                                        |                       |                        |                                |              |
| TV Rental                                              | \$25                  |                        |                                |              |
| *Non-profits recieve 20% off the resident rental rate. |                       |                        |                                |              |



**Date:** September 17, 2026  
**To:** City Council  
**From:** Staci King, City Secretary  
**Subject:** Approve Meeting Minutes

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**Summary:**

Attached are the minutes for the September 3, 2026 Regular City Council Meeting.

**Attachments:**

1. 2026.09.03 Draft Minutes



**Regular City Council Meeting**  
Thursday, September 3, 2026, at 6:00 PM

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**Minutes**

The Aledo City Council convened on Thursday, September 3, 2026, at 06:06 PM, in the Aledo Council Chambers | Aledo Municipal Complex, 200 Old Annetta Road, Aledo, Texas, for the purpose of a Regular Meeting, with the meeting being open to the public and notice of said meeting having been posted as prescribed by Chapter 551, Texas Government Code, with the following members being present:

**Council Present**            Mayor Shane Davis  
                                 Mayor Pro Tem Summer Jones  
                                 Councilmember Ben Clark  
                                 Councilmember Todd Covington  
                                 Councilmember Matthew Poston  
                                 Councilmember Melanie Allen

**Staff Present**                Candice Edmondson, City Manager  
                                 Staci L. King, City Secretary  
                                 Alicia K. Kreh, City Attorney

**1. Call to Order**

Mayor Shane Davis called the meeting to order at 06:06 PM.

**2. Invocation**

Melanie Allen led the invocation.

**3. Pledge of Allegiance**

Mayor Shane Davis led the Pledge of Allegiance to the United States flag.

**4. Work Session Items**

**a. Discuss State Law and Local Ordinance Options for Golf Carts, Bicycles, E-Bikes, and Off-Road Vehicles**

Chief Carol Riddle presented Council with regulation options for golf carts, bicycles, e-bikes, and off-road vehicles. Through discussion, Council was able to provide feedback to Chief Riddle and City Manager Candice Edmondson about what they would like for the ordinance to address. Chief Riddle welcomed Council to email her any further feedback after the meeting. A proposed ordinance will be presented to Council at the next meeting. No action taken.

**b. Discuss participation in Parker County Public Utility Agency**

Candice Edmondson, City Manager, briefed the Council on this item. She explained that Parker County has been working with Freese and Nichols, Inc. (FNI) to explore the formation of a Public Utility Agency (PUA) as part of a regional effort to address long-term water supply

needs associated with continued growth throughout Parker County. The proposed PUA would provide a framework for participating entities to jointly plan for and pursue future water supply opportunities and infrastructure that may be difficult or less cost-effective for individual entities to undertake independently. The formal authorization for membership will be on the October 1 agenda.

**5. Citizen Appearances**

Michael Colvard, 233 Parkview Drive, and Brian Trice, 917 Highland Ave, provided their input to Council regarding golf carts, bicycles, e-bikes, and off-road vehicles.

**6. Consent Agenda**

**a. Approve Meeting Minutes - August 6, 2026 Regular City Council Meeting**

**b. Approve Meeting Minutes - August 10, 2026 City Council Work Session**

**c. Approve Meeting Minutes - August 20, 2026 Regular City Council Meeting**

Councilman Todd Covington asked that Item 6d be removed from the consent agenda for further discussion.

MOTION by Summer Jones, second by Todd Covington, to approve the consent agenda as amended. MOTION PASSED by unanimous vote.

**7. Public Hearings**

**a. PUBLIC HEARING: Consider Ordinance No. 2026-O-23 changing the zoning from Brownstones District (R-2) to Local Commercial District (C-2) for a 0.242-acre property located at 112 Robert Street, Aledo, TX 76008, and further described as: Lot 12, Block 7, Lasater Guy Addition.**

Grant Fore, Senior Planner, Berkley Group, presented the item to Council. He explained that the applicant is requesting to rezone the property from R-2 Brownstones District to C-2 Local Commercial for a proposed new-construction commercial office; the applicant also proposes removing an existing residential structure on the property. Staff finds the request compatible with the surrounding development pattern and adjacent to an established commercial corridor along FM 1187, with commercial-zoned properties to the north, east, and south. Jonah Mills, representing the property owner, was present to answer questions.

Mayor Davis opened the public hearing at 7:32 p.m.

Carrie Wood, 116 Robert Street, spoke in opposition to the rezone.

Susan Houghtalin, 315 Plum Street, submitted a written statement via email in opposition to the rezone

Mayor Davis closed the public hearing at 7:36 p.m.

MOTION by Summer Jones, second by Matthew Poston, to approve Ordinance No. 2026-O-23. MOTION PASSED with Todd Covington casting a dissenting vote.

## 8. Regular Agenda

**a. Consider Resolution No. 2026-R-15 authorizing membership in the Steering Committee of Cities served by Oncor**

Candice Edmondson, City Manager, presented the item to Council. She explained that membership would provide the City with representation and access to the coalition's resources on electric utility matters affecting Aledo and Oncor customers within the community by allowing Aledo to share the cost of legal and technical expertise needed to evaluate and participate in Oncor rate cases, regulatory proceedings, rulemakings, and other matters.

MOTION by Melanie Allen, second by Summer Jones, to approve Resolution No. 2026-R-15 authorizing the City's membership in the Oncor Cities Steering Committee. MOTION PASSED by unanimous vote.

**b. Consider Resolution No. 2026-R-16 authorizing membership in the Atmos Cities Steering Committee**

Candice Edmondson, City Manager, presented the item to Council. She explained that membership would provide the City with representation and access to the coalition's resources on natural gas utility matters affecting Aledo and Atmos customers within the community by allowing the City to share the cost of legal and technical expertise needed to evaluate and participate in Atmos rate cases, regulatory proceedings, rulemakings, and other matters.

MOTION by Matthew Poston, second by Summer Jones, to approve Resolution No. 2026-R-16 authorizing the City's membership in the Atmos Cities Steering Committee. MOTION PASSED by unanimous vote.

**c. Consider Professional Services and Equipment contract between the Aledo Police Department and Axon Enterprises**

Chief Carol Riddle presented the item to Council. She explained that the Aledo Police Department entered into a five-year contract with Axon in March 2025. Because of the department's planned growth, the contract's annual cost was increasing more than anticipated. In an effort to stabilize annual contract costs year over year and utilize other Axon professional services, Chief Riddle proposed a ten-year contract with locked-in pricing, an increase in professional services available to APD, and an equipment refresh every three years or as new versions of equipment become available, while ensuring a stable annual cost throughout the duration of the contract.

MOTION by Summer Jones, second by Melanie Allen, to approve a Professional Services Agreement with Axon Enterprises. MOTION PASSED with Todd Covington casting a dissenting vote.

**d. Consider Professional Services Agreement with Freese & Nichols, Inc. for design and engineering of utility relocations associated with TxDOT's FM 1187 Roadway and Drainage Improvements Project**

Candice Edmondson, City Manager, presented the item to Council. The Texas Department of Transportation (TxDOT) is advancing the FM 1187 Roadway and Drainage Improvements Project through Aledo. As part of the roadway project, the City must relocate and replace existing water and wastewater infrastructure within the project corridor to accommodate the

planned roadway and drainage improvements. She explained that Freese and Nichols, Inc. would work with TxDOT on design submittals and assist the City in preparing agreements and documentation to support the TxDOT project.

MOTION by Summer Jones, second by Matthew Poston, to approve the Professional Services Agreement with Freese and Nichols, Inc., as presented. MOTION PASSED by unanimous vote.

**d. Approve renewal of Agreement for Police Protection between the City of Aledo and Parker County**

At the request of Councilmember Todd Covington, this item was removed from the Consent Agenda for discussion. Mr. Covington asked for clarification on the terms related to extending and canceling the contract.

MOTION by Matthew Poston, second by Ben Clark, to approve the agreement as presented. MOTION PASSED by unanimous vote.

**9. Staff Reports/Presentations**

**a. Recap of Aledo Public Library's 2026 Summer Reading Program**

Beck Gorman, Library Director, presented the Council with the 2026 Summer Reading Program recap.

**10. City Manager Comments**

Candice Edmondson, City Manager, and Beck Gorman, Library Director, announced that September is Library Card Sign-up Month and encouraged residents to get a library card.

**11. Mayor and Councilmember Comments**

**12. Executive Session**

- a. Section 551.071 - Consultation with Attorney. To conduct a private consultation with the City Attorney on any legally posted agenda item, when the City Council seeks the advice of its attorney about pending or contemplated litigation, a settlement offer, or on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with the provisions of Chapter 551, to include:**

**i. Aledo and Fort Worth vs. Willow Park**

**ii. Dean Ranch Development**

- b. Section 551.087 – Deliberation Regarding Economic Development Negotiations. To discuss or deliberate regarding commercial or financial information that the City has received from a business prospect that the City seeks to have locate, stay, or expand in or near the City and with which the City is conducting economic development negotiations; or to deliberate the offer of a financial or other incentive to a business prospect described above, including the following items:**

**i. Dean Ranch Development**

**ii. Downtown Development**

**iii. Bailey Ranch Development**

Mayor Davis recessed the meeting into Executive Session at 8:39 p.m.  
Mayor Davis called the meeting back to regular session at 9:37 p.m.

**13. Action Taken on Items Discussed in Executive Session, if Necessary**

No action was taken.

**14. Adjourn**

The meeting was adjourned at 09:37 p.m.

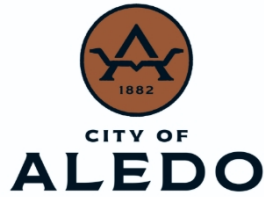
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Shane Davis, Mayor

ATTEST:

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Staci L. King, City Secretary



**Date:** September 17, 2026  
**To:** City Council  
**From:** Jennifer Garrett, Finance Manager  
**Subject:** Approve Resolution No. 2026-R-17 Adopting the City of Aledo Investment Policy

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**Summary:**

Chapter 2256 of the Texas Government Code, commonly known as the Public Funds Investment Act (PFIA), establishes requirements for the investment of public funds by local governments. In accordance with the PFIA and the City's Investment Policy, the City Council is required to review the City's investment policy and investment strategies at least annually and adopt a resolution stating that it has reviewed the policy and strategies.

The City's Investment Policy establishes guidelines for the prudent investment and management of City and Aledo Economic Development Corporation funds. The policy emphasizes safety and preservation of principal as the City's primary investment objective, followed by maintaining adequate liquidity, achieving a market rate of return, and maintaining public trust. It also establishes authorized investments, diversification and maturity requirements, internal controls, training requirements, and quarterly reporting standards.

Staff has reviewed the City's existing Investment Policy and is not recommending any changes at this time. The policy continues to provide appropriate safeguards and guidance for the management and investment of City funds.

Approval of Resolution No. 2026-R-17 will document the City Council's annual review and adoption of the Investment Policy in accordance with the Public Funds Investment Act.

**Recommendation:**

Staff recommends approval of Resolution No. 2026-R-17 adopting the City's Investment Policy and investment strategies with no changes.

**Fiscal Impact:**

N/A

**Attachments:**

1. InvestmentPolicy
2. Res. No. 2026-R-17 Adopting Financial Policy

**CITY OF ALEDO**  
**INVESTMENT POLICY**

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| Investment Objectives                         | 4.                    |
| Investment Responsibility                     | 5.                    |
| Authorized Investments                        | 6.                    |
| Diversification                               | 7.                    |
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## INVESTMENT POLICY

1. **PURPOSE.** The purpose of this investment policy ("Policy") is to set forth specific investment policy and strategy guidelines for the City and the Aledo Economic Development Corporation (AEDC) in order to achieve the goals of safety, liquidity, achieving a market rate of return, and maintaining public trust for all investment activities. The City Council of the City shall review the investment strategy and policy at least annually, and shall annually approve the Policy, including any revisions.
2. **INVESTMENT STRATEGY.** The City maintains a comprehensive and proactive cash management program that is designed to monitor and control all City and AEDC funds to ensure maximum utilization and yield a market rate of return. The basic and underlying strategy of the program is that all of the City's and AEDC's funds are earning interest. It is the responsibility and obligation of the City to maintain a flexible approach and be prepared to modify the investment strategy as market conditions dictate. The investment strategy described is predicated on conditions as they now exist and are subject to change. The investment strategy emphasizes low credit risk, diversification, and management of maturities. The strategy also considers the expertise and time constraints of the City Investment Officials. The allowable investment instruments, as defined in Section 6 of this Policy, reflect the avoidance of credit risk. Diversification refers to dividing investments among a variety of securities offering independent returns. This strategy uses local government investment pools to achieve diversification. The management of maturities refers to structuring the maturity dates of the direct investments so that, while funds are initially invested for a longer period of time, some investments mature as cash needs require.
  - 2.1. **The primary investment strategies and objectives** of the City and the AEDC, as specified in Section 4 of this Policy, are listed below in the order of importance:
    - Safety and preservation of principal;
    - Maintenance of sufficient liquidity to meet operating needs;
    - Achieve a market rate of return on the investment portfolio; and
    - Seek at all times to maintain public trust by adhering to the above stated objectives.
  - 2.2. **The list of investments authorized** by the Policy intentionally excludes some investments allowed by state law. The restrictions limit possible credit risk and provide the maximum measure of safety. Within the investment objective, the investment strategy is to utilize authorized investments for maximum advantage to the City. To increase the interest earnings for funds identified as being available for investment over longer periods of time based upon a cash requirements projection, the City will consider the following strategies:

2.2.1. **Strategy No. 1.** Diversifying the City's investment opportunities through the use of local government investment pools and money market mutual funds as authorized by the City Council. An investment pool is an entity created to invest public funds jointly on behalf of its participants in the pool and whose investment objectives in order of priority match those objectives of the City. Funds are usually available from investment pools on a same-day basis, meaning the pools have a high degree of liquidity. Because of the size and expertise of their staff, investment pools are able to prudently invest in a variety of the investment types allowed by state law. In this manner, investment pools achieve diversification. The strategy of the City calls for the use of investment pools as a primary source of diversification and supplemental source of liquidity. Funds that may be needed on a short-term basis, but that are in excess of the amount maintained at the depository bank, are available for deposit in investment pools.

2.2.2 **Strategy No. 2.** Building a portfolio of Policy-authorized securities with staggered maturities for all or part of the longer-term investable funds. The benefits of this ladder approach include the following:

- It is straight-forward and easily understood;
- It represents a prudent diversification method;
- All investments remain within the approved maturity horizon;
- It will normally allow the City to capture a reasonable portion of the yield curve; and,
- It provides predictable cash flow with scheduled maturities and reinvestment opportunities.

2.2.3 **Strategy No. 3.** Pursuant to the Public Funds Investment Act (Texas Government Code 2256.003), the City may, at its discretion, contract with an investment management firm registered under the Investment Advisors Act of 1940 (15 U.S.C. Section 80b-1 et seq.) and with the State Securities Board to provide for investment and nondiscretionary management of its public funds or other funds under its control.

An appointed Investment Advisor shall act solely in an advisory and administrative capacity, within the guidelines of the Policy. At no time shall the Investment Advisor take possession of securities or funds or otherwise be granted discretionary authority to transact business on behalf of the City. Any contract awarded by the City Council for investment advisory services may not exceed two years, with an option to extend by mutual consent of both parties.

Duties of the Investment Advisor contracted by the City shall abide by the Prudent Expert Rule, whereby investment advice shall, at all times, be given with the judgment and care, under circumstances then prevailing, which persons paid for their special prudence, discretion and intelligence in such matters exercise in the management of their client's affairs, not for speculation by the client or production of fee income by the Investment Advisor or broker, but for investment by the client with emphasis on the probable safety of the capital while considering the probable income to be derived.

2.2.4. **Strategy No. 4.** The City will maintain portfolio(s) that utilize four (4) specific investment strategy considerations designed to address the unique characteristics of the fund group(s) represented in the portfolio(s):

2.2.4.1 Investment strategies for operating funds and pooled funds containing operating funds have as their primary objective to assure that anticipated cash flows are matched with adequate investment liquidity. The secondary objective is to create a portfolio that will experience minimal volatility during economic cycles through diversification by security type, maturity date and issuer. All security types, as authorized by the Policy, are considered suitable investment for the operating and pooled funds.

2.2.4.2 Investment strategies for debt service funds shall have as the primary objective the assurance of investment liquidity adequate to cover the debt service obligation on the required payment date(s). These funds have predictable payment schedules. Therefore, investment maturities shall not exceed the anticipated cash flow requirements.

2.2.4.3 Investment strategies for debt service reserve funds shall have as the primary objective the ability to generate a dependable revenue stream to the appropriate debt service fund. Managing the debt service reserve fund's portfolio maturities to not exceed the call provisions of the bond issue will reduce the investment's market risk if the City's bonds are called and the reserve fund liquidated. No investment maturity shall exceed the final maturity of the bond issue.

2.2.4.4 Investment strategies for special projects or capital project funds will have as their primary objective to assure that anticipated cash flows are matched with adequate investment liquidity.

2.2.4.5 Market conditions and arbitrage regulations will influence the investment of capital project funds. When market conditions allow, achieving a positive spread to applicable arbitrage yield is the desired objective, although at no time shall the anticipated expenditure schedule be exceeded in an attempt to increase yield.

- 2.2.5 **Strategy No. 5 - Hold until Maturity.** The strategy of the City is to maintain sufficient liquidity in its portfolio so that it does not need to sell a security prior to maturity. Should it become necessary to sell a security prior to maturity, where the sale proceeds are less than the current book value, the prior written consent of the City Manager must be obtained. Securities may be sold prior to maturity by the City Investment Officials at or above their book value at any time.
- 2.2.6 **Strategy No. 6 – Pooling of Deposits and Investments.** All demand deposits of the City will be concentrated with one central depository. This procedure will maximize the City's ability to pool cash for investment purposes, and provide more manageable banking relationships. In addition, depositories not holding demand deposits of the City may be eligible to bid on City and AEDC Investments.
- 2.2.7. **Strategy No. 7 – Depository Bank Relationships.** The Policy shall further seek to maintain good depository bank relationships while minimizing the cost of banking services. The City will seek to maintain a depository contract that will be managed to a level that minimizes the cost of the banking relationship to the City, while allowing the City to earn an appropriate return on idle demand deposit.
- 2.2.8. **Strategy No. 8 – Single Pooled Fund Group.** A single strategy is specified, in accordance with the single pooled fund group as defined in the Policy. However, earnings from investments will be allocated on a pro-rata cash basis to the individual funds and used in a manner that will best service the interests of the City.
- 2.2.9. **Strategy No. 9 – Maximizing Investable Cash Balances.** Procedures shall be established and implemented in order to maximize investable cash by decreasing the time between the actual collection and the deposit of receipts, and by the controlling of disbursements.

3. **SCOPE.** The Policy shall govern the investment of all financial assets considered to be part of the City entity and the AEDC and includes the following funds or fund types: the General Fund; Enterprise Funds, including the Water and Sewer Utility Fund; Debt Service Funds; Capital Project Funds; Internal Service Funds; Special Revenue Funds; Economic Development Funds; and any other funds that have been contractually delegated to the City for management purposes. The City may add or delete funds as may be required by law, or for proper accounting procedures. The Policy does not include funds governed by approved trust agreements, or assets administered for the benefit of the City by outside agencies under retirement or deferred compensation programs. Additionally, bond funds (including debt service and reserve funds) are governed by bond ordinances and are subject to the provisions of the Internal Revenue Code and applicable federal regulations governing the investment of bond proceeds.
4. **INVESTMENT OBJECTIVES.** Funds of the City and the AEDC shall be invested in accordance with all applicable Texas statutes, the Policy, and any other approved, written administrative procedures. The four (4) objectives of the City's investment activities shall be as follows (in the order of priority):
  - 4.1 **Safety of Principal.** Safety of principal invested is the foremost objective in the investment decisions of the City. Each investment transaction shall seek to ensure the preservation of capital in the overall portfolio. The risk of loss shall be controlled by investing only in authorized securities as defined in the Policy, by qualifying the financial institutions with which the City will transact, and by portfolio diversification. Safety is defined as the undiminished return of the principal on the City's investments.
  - 4.2 **Liquidity.** The investment portfolio shall be managed to maintain liquidity to ensure that funds will be available to meet the City's cash flow requirements and by investing in securities with active secondary markets. Investments shall be structured in such a manner as will provide the liquidity necessary to pay obligations as they become due. Security may be liquidated prior to its stated maturity to meet unanticipated cash requirements, or to otherwise favorably adjust the City's portfolio, in accordance with Section 2.5 above.
  - 4.3 **Market Rate of Return (Yield).** The City's investment portfolio shall be designed to optimize a market rate of return on investments consistent with risk constraints and cash flow requirements of the portfolio. The investment portfolio shall be managed in a manner that seeks to attain a market rate of return throughout budgetary and economic cycles. Therefore, the City's rate of return objective is secondary to those of safety and liquidity. Rate of return (yield) is defined as the rate of annual income return on an investment, expressed as a percentage.
  - 4.4 **Public Trust.** All participants in the City's investment program shall seek to act responsibly as custodians of the public trust. City Investment Officials shall avoid any transaction that might involve a conflict of interest or otherwise impair public confidence in the City's ability to govern effectively. All officials of the City having

either a direct or indirect role in the process of investing idle funds shall act responsibly as custodians of the public trust.

5. **INVESTMENT RESPONSIBILITY.** As provided in this Policy, the daily operation and management of the City's and AEDC's investments are the responsibility of the following person:

- 5.1 **Delegation of Authority.** The City Manager, or their designee; the City Finance Manager; and the Virtual CFO (the "City Investment Officials") are authorized to deposit, withdraw, invest, transfer, or manage in any other manner the funds of the City and the AEDC. Management responsibility for the investment program is hereby delegated to the City Investment Officials, who shall establish written procedures for the operation of the investment program consistent with the Policy. Such procedures shall include explicit delegation of authority to persons responsible for investment transactions. All persons involved in investment activities will be referred to in this Policy as "City Investment Officials." No persons may engage in an investment transaction except as provided under the terms of the Policy and the procedures established by the City Investment Officials. The City Investment Officials, shall be responsible for all transactions undertaken, and shall establish a system of controls to regulate the activities of subordinate City Investment Officials. The system of controls shall be designed to provide reasonable assurance that ensures the assets of the City are protected from loss, theft, or misuse. The concept of reasonable assurance recognizes that: (1) the cost of a control should not exceed the benefits likely to be derived; and (2) the valuation of costs and benefits requires estimates and judgments by management.

The City Manager, or their designee, shall be designated as the primary City Investment Official and shall be responsible for investment decisions and activities. Commitment of financial and staffing resources in order to maximize total return through active portfolio management shall be the responsibility of the City Council.

- 5.2 **Prudence.** The standard of prudence to be applied by the City Investment Officials shall be the "prudent investor" rule, which states, investments shall be made with judgment and care, under circumstances then prevailing, which person of prudence, discretion and intelligence exercise in the management of their own affairs, not speculation, but the investment, considering the probable safety of their capital as well as the probable income to be derived. In determining whether the City Investment Officials have exercised prudence with respect to an investment decision, the determination shall be made taking into consideration the following:

- 5.2.1. The investment of all funds over which the City Investment Officials had responsibility rather than a consideration as to the prudence of a single investment; and

5.2.2. Whether the investment decision was consistent with the Policy and written procedures of the City.

5.3 **Due Diligence.** All City Investment Officials acting in accordance with written policies and procedures and exercising due diligence shall not be held personally responsible for a specific security's credit risk or market price changes, provided that these deviations are reported in a timely manner and that appropriate action is taken to control adverse developments.

5.4 **Ethical Standards and Conflicts of Interest.** All City Investment Officials having a direct or indirect role in the investment of City funds shall act as custodians of the public trust avoiding any transaction that might involve a conflict of interest, the appearance of a conflict of interest, or any activity that might otherwise discourage public confidence. Officers and employees involved in the investment process shall refrain from personal business activity that could conflict with proper execution of the investment program, or that could impair the ability to make impartial investment decisions. City Investment Officials who have a personal business relationship with the depository bank or with any entity seeking to sell an investment to the City shall file a statement disclosing that personal business interest. City Investment Officials who are related within the second degree of affinity or consanguinity to an individual seeking to sell an investment to the City shall file a statement disclosing that relationship. A statement required under this subsection must be filed with the Texas Ethics Commission and the City Council.

5.5 **Training.** City Investment Officials shall attend at least one (1) training session containing at least ten (10) hours of instruction relating to the Investment Official's responsibility under the Public Funds Investment Act within twelve (12) months after assuming duties, and attend an investment training session not less than once every two (2) years, receiving an additional eight (8) hours of training. Such training from independent source(s) shall be endorsed by the Government Finance Officers Association of Texas, the Government Treasurers Organization of Texas, the Texas Municipal League, the University of North Texas Center for Public Management, or the North Central Texas Council of Governments.

6. **AUTHORIZED INVESTMENTS.** As stated previously, safety of principal is the primary objective in investing public funds and can be accomplished by limiting two (2) types of risk: credit risk and interest rate risk. Credit risk is the risk associated with the failure of a security issuer or backer. Interest rate risk is the risk that the value of a portfolio will decline due to an increase in the general level of interest rates. In order to provide for safety of principal as the City's primary objective, only certain investments are authorized as acceptable investments for the City. The following list of authorized investments for the City intentionally excludes some investments authorized by law. These restrictions are placed in order to limit possible risk and provide the maximum measure of safety to City funds.

6.1 **Authorized and Acceptable Investments.** The authorized list of investment instruments are as follows:

6.1.1. **Obligations of the United States** or its agencies and instrumentalities, excluding mortgage backed securities.

6.1.2. **Direct obligations** of the State of Texas or its agencies and instrumentalities, excluding mortgage backed securities.

6.1.3. **Other obligations**, the principle of and interest on which are unconditionally guaranteed or insured by, or backed by the full faith and credit of, the State of Texas or the United States or their respective agencies and instrumentalities, excluding mortgage related securities.

6.1.4. **Collateralized Certificates of Deposit.** A certificate of deposit issued by a state or national bank domiciled in the state or a federal credit union domiciled in this state, and is:

- Guaranteed or insured by the Federal Deposit Insurance Corporation or its successor or the National Credit Union Share Insurance Fund or its successor;
- Secured by obligations that are described by Section 2256.009(a) of the Public Funds Investment Act, including mortgage backed securities directly issued by a federal agency or instrumentality, but excluding those mortgage backed securities of the nature described in Section 2256.009(b) of the Act; or
- Secured in any other manner and amount provided by law for deposits of the City.

6.1.5. **Eligible Local Government Investment Pools.** Public funds investment pools that invest in instruments and follow practices allowed by the current law as defined in Section 2256.016 of the Texas Government Code, provided that:

- The investment pool has been authorized by the City Council;
- The pool shall have furnished the City Investment Officials an offering circular containing the information required by Section 2256.016 (b) of the Texas Government Code;
- The pool shall furnish to the City Investment Officials investment transaction confirmations with respect to all investments made with it;
- The pool shall furnish to the City Investment Officials monthly reports containing the information required under Section 2256.016(c) of the Texas Government Code;

- The pool is continuously rated no lower than “AAA or AAA-M” or an equivalent rating by a least one nationally recognized rating service;
- The pool marks its portfolio to market daily;
- The pool’s investment objectives shall be to maintain a stable net asset value of one dollar (\$1.00); and
- The pool’s investment philosophy and strategy are consistent with the Policy.

6.1.6 **Repurchase Agreements, Reverse Repurchase Agreements, Bankers’ Acceptances; Commercial Paper.** These investments are authorized for the City to the extent that they are contained in the portfolios of approved public funds investment pools in which the City invests and to the extent they comply with the Public Funds Investment Act, as amended. Only fully collateralized direct repurchase agreements with the City’s depository bank are authorized City and the AEDC Investments.

6.1.7. **Regulated No-Load Money Market Mutual Funds.** These investments are authorized, under the following conditions:

- The money market mutual fund is registered with and regulated by the Securities and Exchange Commission;
- The fund provides the City with a prospectus and other information required by the Securities Exchange Act of 1934 or the Investment Company Act of 1940;
- The fund has dollar-weighted average portfolio maturity of ninety (90) days or less;
- The investment objectives include the maintenance of a stable net asset value of one dollar (\$1.00) per share; and
- The fund is continuously rated no lower than “AAA” or an equivalent rating by at least one nationally recognized rating service.

The City may not invest funds under its control in an amount that exceeds 10% of the total assets of any individual money market mutual fund.

6.1.8 **Funds from Management and Development of Mineral Rights.** Funds received by the City or the AEDC from a lease or contract for the management and development of land owned by the City or the AEDC and leased for oil, gas, or other mineral development may be invested in any investment authorized to be made by a trustee under the Texas Trust Code (Subtitle B, Title 9, Property Code). Funds invested by the City or the AEDC pursuant to this section shall be segregated and accounted for separately from other funds of the City or the AEDC.

6.2 **Investment Instruments NOT Authorized.** State law specifically prohibits investments in the following securities:

- 6.2.1. Obligations whose payment represents the coupon payments on the outstanding principal balance of the underlying mortgage-backed security collateral and pays no principal.
- 6.2.2. Obligations whose payment represents the principal stream of cash flows from the underlying mortgage-backed security collateral and bears no interest.
- 6.2.3. Collateralized mortgage obligations that have a stated final maturity date of greater than ten (10) years.
- 6.2.4. Collateralized mortgage obligations, the interest rate of which is determined by an index that adjusts opposite to the changes in a market index.

7. **DIVERSIFICATION.** Diversification of investments instruments shall be utilized to avoid incurring unreasonable risks resulting from over-concentration of investments in a specific maturity, a specific issue, or a specific class of securities. With the exception of U.S. Government securities, as authorized in the Policy, and authorized local government investment pools, no more than fifty percent (50%) of the total investment portfolio will be invested in any one security type or with a single financial institution. Diversification of the portfolio considers diversification by maturity dates and diversification by investment instrument.

7.1 **Diversification by Maturities.** The longer the maturity of investments, the greater their price volatility. Therefore, it is the City's policy to concentrate its investment portfolio in shorter-term securities in order to limit principal risks caused by changes in interest rates. The City will attempt to match its investments with anticipated cash flow requirements. Unless matched to a specific cash flow, the City will not directly invest in securities maturing more than three (3) years from the date of purchase. However, the above described obligations, certificates, or agreements may be collateralized using longer date instruments. The City shall diversify the use of investments instruments to avoid incurring unreasonable risks inherent in over-investing in specific instruments, individual financial institutions or maturities. Maturity scheduling shall be managed by the City Investment Officials so that maturities of investments shall be timed to coincide with projected cash flow needs.

The entire City portfolio, including funds at the City's depository bank, shall comprise one pooled fund group, and the maximum average dollar-weighted maturity allowed based on the stated maturity date for the portfolio is one hundred

eighty (180) days. Investment maturities for debt service interest and sinking funds and/or other types of reserve funds, whose use is never anticipated, may not exceed three (3) years.

- 7.2 **Diversification by Investment Instrument.** Diversification by investment instrument shall not exceed the following guidelines for each type of instrument:

|                                                                                                 | Percentage of Portfolio<br>( <u>Maximum</u> ) |
|-------------------------------------------------------------------------------------------------|-----------------------------------------------|
| U.S. Treasury Obligations                                                                       | 100%                                          |
| U.S. Government Agency Securities and Instrumentalities<br>Of Government-Sponsored Corporations | 80%                                           |
| Authorized Local Government Investment Pools                                                    | 100%                                          |
| Fully Collateralized Certificates of Deposit                                                    | 50%                                           |
| Fully Collateralized Repurchase Agreements                                                      | 10%                                           |
| SEC-Regulated No-Load Money Market Mutual Funds                                                 | 50%                                           |

8. **AUTHORIZED FINANCIAL DEALERS AND INSTITUTIONS.** Financial institutions (federally insured banks) with and through whom the City invests shall be state or national banks that have their maintenance office or branch office in this state. No public deposit shall be made except in a qualified public depository as established by state laws. Broker/dealers authorized to provide investment services to the City may include only those authorized by the City Council. In addition, the City Manager, or their designee, shall maintain a list of authorized security brokers/dealers, and investment pools that are authorized by the City Council.

- 8.1 All financial institutions with whom the City does business must supply the following as appropriate: (1) audited financial statements; (2) proof of Financial Industry Regulatory Authority (FINRA) certification; (3) proof of state registration; (4) completed broker/dealer questionnaire; and (5) certification of having read the Policy signed by a qualified representative of the organization, acknowledging that the organization has implemented reasonable procedures and controls in an effort to preclude imprudent investment activities arising out of investment transactions conducted between the City and the organization.

- 8.2 **Annual Review of Bidders Financial Conditions.** An annual review of the financial condition and registration of qualified bidders will be conducted by the City Manager, or their designee. The review may include, but is not limited to, review of rating agency reports, review of call reports, and analyses of management, profitability, capitalization, and asset quality. Financial institutions and brokers/dealers desiring to conduct business with the City shall be required to provide any financial data requested by the City Investment Officials. Upon completion of the annual review by the City Manager, or their designee, financial

institutions and brokers/dealers desiring to conduct business with the City shall be approved by the City Council.

- 8.3 **Selection Criteria** for federally insured financial institutions shall include the following: (1) the financial institution must be insured by the FDIC; (2) the financial institution must be incorporated under the laws of the State of Texas or of the United States of America; and (3) the financial institution must be located within the corporate boundaries of the City. Depositories located outside the City limits, but within the county, may be eligible to bid on investments, provided the financial institution maintains a place of business within the State of Texas and offers within the State the services required by the depository services contract; and the City Council has adopted a written policy expressly permitting the consideration of applications received by the City from a financial institution that is not doing business within the City, after taking into consideration what is in the best interest of the City in establishing a depository.
- 8.4 **Monitoring Investments.** City Investment Officials are responsible for monitoring the market price of all investments, including investments made by a financial institution and/or broker/dealer, to determine that they are in compliance with the provisions of the Policy.
- 8.5 **Authorized Dealers.** Authorized Dealers include but are not limited to:
- Wells Fargo Securities;
  - Cantor Fitzgerald;
  - PNC Capital Markets;
  - BOK Financial Securities; and
  - Mesirow
9. **DELIVERY VERSUS PAYMENT.** It is the policy of the City that all security transactions entered into with the City shall be conducted on a "**DELIVERY VERSUS PAYMENT**" (DVP) basis through the Federal Reserve System. By doing this, City funds are not released until the City has received, through the Federal Reserve wire, the securities purchased. The City shall authorize the release of funds only after receiving notification from the safekeeping bank that a purchased security has been received in the safekeeping account of the City. The notification may be oral, but shall be confirmed in writing.
10. **SAFEKEEPING AND COLLATERALIZATION**
- 10.1 **Safekeeping.** All securities owned by the City shall be held by its safekeeping agent, except the collateral for bank deposits. The collateral for bank deposits will be held in the City's name in a Federal Reserve Bank account, a Federal Home Loan Bank account, or a third-party bank, at the City's discretion. Original safekeeping receipts shall be obtained and held by the City. The City shall contract

with a bank or banks for the safekeeping of securities either owned by the City as part of its investment portfolio or held as collateral to secure time deposits.

- 10.2 **Collateralization.** Consistent with the requirements of the Public Funds Collateral Act, it is the policy of the City to require full collateralization of all City funds on deposit with a depository bank. The market value of the investments securing the deposit of funds shall be at least equal to the amount of the deposits of funds reduced to the extent that the deposits are insured by the Federal Deposit Insurance Corporation (FDIC). Securities pledged as collateral shall be held in the City's name in a segregated account at the Federal Reserve Bank or by an independent third party with whom the City has a current custodial agreement. The agreement is to specify the acceptable investment securities as collateral, including provisions relating to possession of the collateral, the substitution or release of investment securities. The safekeeping agreement must clearly state that the safekeeping bank is instructed to release purchased and collateral securities to the City in the event the City has determined that the depository bank has failed to pay on any matured investments in certificates of deposit, or has determined that funds of the City are in jeopardy for whatever reason, including involuntary closure or change of ownership. A clearly marked evidence of ownership, e.g., safekeeping receipt, must be supplied to the City and retained by the City. Any collateral with a maturity over five (5) years must be approved by the City Investment Officials before the transaction is initiated. Release of collateral or substitution of securities must be approved in writing by the City Investment Officials.

10.2.1. The City may accept the following securities as collateral for bank deposits. (V.T.C.A., Government Code, Section 2256.001, et. Seq., formerly Article 842a-2, Section 2, V.T.C.S., as amended);

- FDIC coverage;
- U.S. Government securities;
- State of Texas bonds;
- Bonds issued by other Texas governmental entities (city, county, school district, or special districts) with a remaining maturity of twenty (20) years or less. Bonds must be (and must remain) investments quality: that is, with a rating of at least "A" or its equivalent; or a
- Surety Bond that meets the requirements of the Public Funds Investment Act.

10.2.2. For certificates of deposit and other evidences of deposit, collateral shall be at 102% of market or par, whichever is lower. The market value of collateral will always equal or exceed the principal plus accrued interest of deposits at financial institutions.

10.2.3. Financial institutions with whom the City invests or maintains other deposits, shall provide monthly, and as requested by the City Investment

Officials, a listing of the collateral pledged to the City, marked to current market prices. The listing shall include total pledged securities itemized by name, type, description, par value, current market value maturity date, and Moody's or Standard & Poor's rating, if applicable. The City and the financial institution shall jointly assume the responsibility for ensuring that the collateral is sufficient.

10.2.4. **Collateralized Deposits:** Consistent with the requirements of State law, the City requires all bank deposits to be federally insured or collateralized with eligible securities. Financial institutions serving as City depositories will be required to sign a "Depository Agreement" with the City and the City's safekeeping agent. The collateralized deposit portion of the Agreement shall define the City's rights to the collateral in the event of default, bankruptcy, or closing and shall establish a perfected security interest in compliance with Federal and State regulations, including:

- The Agreement must be in writing;
- The Agreement has to be executed by the Depository and the City contemporaneously with the acquisition of the asset;
- The Agreement must be approved by the Board of Directors of the Loan Committee of the Depository and a copy of the meeting minutes must be delivered to the City; and
- The Agreement must be part of the Depository's "official record" continuously since its execution.

11. **INTERNAL CONTROL.** City Investment Officials shall establish a system of written internal controls, which shall be reviewed annually by independent auditors. The controls shall be designed to prevent loss of public funds due to fraud, error, misrepresentation, unanticipated market changes, or imprudent actions. The internal controls are to be reviewed annually in conjunction with an external independent audit. This review will provide assurance of compliance with policies and procedures as specified by the Policy. The City, in conjunction with its annual financial audit, shall perform a compliance audit of management controls and adherence to the City's established investment policy.
12. **PERFORMANCE.** The City's investment portfolio shall be designed to obtain a market rate of return on investments consistent with risk constraints and cash flow requirements of the City.
13. **RATING CHANGES.** City investment officials shall establish procedures to monitor rating changes in all investments, which shall include procedures to liquidate such investments consistent with the provisions of Section 2256.021 of the Government Code.
14. **REPORTING.** The City Manager, or their designee, shall submit a signed quarterly investment report that summarizes current market conditions, economic developments, and anticipated investment conditions. The report shall summarize investment strategies employed in the most recent quarter, and describe the portfolio in terms of investment

securities, maturities, risk characteristics, and shall explain the total investment return for the quarter.

14.1 **Annual Report.** Within sixty (60) days of the end of the fiscal year, the City Manager, or their designee, shall present an annual report on the investment program and investment activity. This report may be presented as a component of the fourth quarter report to the City Council. The reports prepared by the City Manager, or their designee, shall be formally reviewed at least annually by an independent auditor and the result of the review shall be reported to the City Council by that auditor.

14.2 **Methods.** The quarterly investment report shall include a succinct management summary that provides a clear picture of the status of the current investment portfolio and transactions made over the past quarter. This management summary will be prepared in a manner that will allow the City to ascertain whether investment activities during the reporting period have conformed to the investment policy. The report will be prepared in compliance with generally accepted accounting principles. The report will be provided to the City Council. The report will include the following:

14.2.1.A listing of individual securities held at the end of the reporting period. This list will include the name of the fund or pooled group fund for which each individual investment was acquired;

14.2.2.Unrealized gains or losses resulting from appreciation or depreciation by listing the beginning and ending book and market value of securities for the period. Market values shall be obtained from financial institutions or portfolio reporting services independent from the broker/dealer from which the security was purchased;

14.3.3.Additions and changes to the market value during the period;

14.3.4.Fully accrued interest for the reporting period;

14.3.5.Average weighted yield to maturity of portfolio on entity investments as compared to applicable benchmarks;

14.3.6.Listing of investments by maturity date;

14.3.7.The percentage of the total portfolio that each type of investment represents;  
and

14.3.8. Statement of compliance of the City's investment portfolio with State Law and the Policy approved by the City Council.

15. **INVESTMENT POLICY ADOPTION AND AMENDMENT.** The Policy shall be adopted and amended by resolution of the City Council only. The City's written policies and procedures for investments are subject to review not less than annually to stay current with changing laws, regulations and needs of the City. Any changes or modifications to the Policy, if any, shall be approved by the City Council, and shall be adopted by a formal resolution of the City Council.

**RESOLUTION NO. 2026-R-17**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ALEDO, TEXAS, AFFIRMING THAT THE CITY OF ALEDO HAS COMPLIED WITH THE REQUIREMENTS OF THE PUBLIC FUNDS INVESTMENT ACT; ADOPTING AND APPROVING THE CITY INVESTMENT POLICY AND PROVIDING FOR AN EFFECTIVE DATE.**

**WHEREAS** Chapter 2256.00S(e) of the Government Code, commonly known as the "Public Funds Investment Act" requires the City to adopt an investment policy by rule, order, ordinance or resolution; and

**WHEREAS** the City of Aledo approves the investment training courses sponsored by the Texas Municipal League or any other independent source; and

**WHEREAS** the attachment to this Resolution otherwise known as "Exhibit A" serves to satisfy the statutory requirement (specifically the Public Funds Investment Act) by setting forth specific investment policies and guidelines for the City of Aledo in order to achieve the goals of safety, liquidity, yield, and public trust for all investment activity.

**NOW, THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF ALEDO, TEXAS, THAT:**

**SECTION 1.**

The Investment Policy, more fully described in "Exhibit A" attached hereto and made a part hereof, is hereby adopted as the official Investment Policy of the City of Aledo.

**SECTION 2.**

This resolution shall become effective immediately upon its passage.

**PASSED AND APPROVED** this 17<sup>th</sup> day of September, 2026.

\_\_\_\_\_  
Shane Davis, Mayor

ATTEST:

\_\_\_\_\_  
Staci L. King, City Secretary

APPROVED AS TO FORM AND LEGALITY:

\_\_\_\_\_  
Alicia K. Kreh, City Attorney



**Date:** September 17, 2026

**To:** City Council

**From:** Staci King, City Secretary

**Subject:** **PUBLIC HEARING:** Consider approval of a Request for Variance from the City of Aledo Code of Ordinances, Article VI. *Alcoholic Beverage Sales*, Section 14-137 *Regulations prohibiting sale of alcoholic beverages near a church, public or private school, or public hospital*, for Aledo Shell, located at 401 S FM 1187.

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**Summary:**

Aledo Shell, located at 401 S FM 1187, contacted the City Secretary's Office regarding an initial application to obtain a Wine and Malt Beverage Retail Dealer's Off-Premise Permit. The City of Aledo Code of Ordinances, Article VI. *Alcoholic Beverage Sales*, Section 14-137 *Regulations prohibiting sale of alcoholic beverages near a church, public or private school, or public hospital*, prohibits the sale of alcohol within 300 feet of a school, hospital, or church. Aledo Shell is located across the street from Aledo Middle School and Vandagriff Elementary. Section 14-137(c)(1) states, "*The measurement of the distance between the place of business where alcoholic beverages are sold and the public or private school shall be: in a direct line from the property line of the public or private school to the property line of the place of business, and in a direct line across intersections...*" The distance from property line to property line is approximately 77 feet.

Section 14-137(f) states *The city council may allow a variance to this section if it determines that the enforcement of the regulations in a particular instance is not in the best interest of the public, constitutes waste or inefficient use of land and resources, creates an undue hardship on the applicant for a license or permit, does not serve its intended purpose, is not effective or necessary, or for any other reason the city council determines, after consideration of the health, safety and welfare of the public and the equities of the situation, that the variance is in the best interest of the community.*

In accordance with the Ordinance, staff sent notice to all property owners within 300 feet of the Aledo Shell that a public hearing would be held to consider the variance.

**Recommendation:**

Staff makes no recommendation.

**Fiscal Impact:**

N/A

**Attachments:**

1. 2026.09.01 Request for Variance - Aledo Shell
2. 2026.09.01 Aledo Shell Alcohol Variance
3. 300' Buffer List



CITY OF  
**ALEDO**

**REQUEST FOR SALE OF ALCOHOL VARIANCE**

**PROPERTY INFORMATION**

401 FM 1187 S  
Street Address/Location  
ALEDO TX 76008

JAYA OM ENTERPRISES INC  
Legal Description

**APPLICANT INFORMATION**

ALEDO SHEL  
Business Name  
401 FM 1187 S ALEDO TX 76008

817 441 9911  
Telephone  
ALEDO TX 76008

RUPENDRA RAS PANDEY  
Mailing Address  
Applicant/Representative Name  
401 FM 1187 S ALEDO  
Mailing Address TX 76008

305 733 1058  
Telephone  
RUPUSI @ HOTMAIL.COM  
E-mail Address

**VARIANCE REQUEST FROM**

☐ Church ☐ Hospital ☒ School, Private or Public

*Please note: Distances from Churches and Hospitals are measured along the property lines of the street fronts from front door to front door, and in a direct line across intersections. Distances from Schools, Private or Public are measured in a direct line from property line to property line.*

**PLEASE PROVIDE DETAILS REGARDING WHY YOU ARE REQUESTING THE VARIANCE.**

The store falls within the 1000 meters of ALEDO  
MIDDLE SCHOOLS .

**PLEASE READ AND INITIAL BELOW**

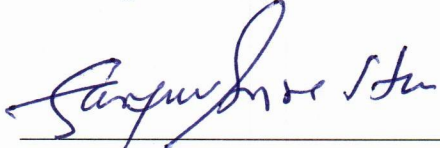
§ I understand that all documents submitted with this application are subject to open records requests in accordance with the Open Records Act / Texas Public Information Act.

§ I understand that receipt of an application does not constitute application completeness and that staff will review the application and return incomplete applications. I understand that application fees are non-refundable once an application has been accepted and processed.

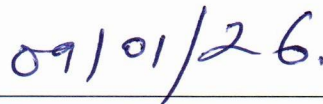
§ I understand that if I am not present or represented at the public hearing, the City Council may defer or disapprove/deny the application.

**ACKNOWLEDGEMENTS**

I certify that I am the legal owner or I have secured the property owner's permission and have full authority to make this application, and that the above information is correct and complete to the best of my knowledge and ability.



Applicant's Signature



Date

## Proof of notice

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**From:** Rupendra Pandey rupuji@hotmail.com

**To:** sbohn@aledoisd.org , cbell@aledoisd.org , ehisfeld@aledo.org

**Cc:** ehusfeld@aledoisd.org , mmayer@aledoisd.org

**Date:** Wed, Sep 9, 2026, 2:19 PM

### **ALEDO SHELL**

401 FM 1187 S

Aledo, TX 76008

Phone: 305-733-1058

Email: rupuji@hotmail.com

September 3, 2026

### **Aledo Independent School District**

Administration Office

1008 Bailey Ranch Road

Aledo, TX 76008

### **RE: Request for Proof of Notice – TABC Beer License Application**

To Whom It May Concern:

Dear Sir/Madam:

We are currently applying for a beer license for **Aledo Shell**, located at **401 FM 1187 S, Aledo, TX 76008**.

As required by Texas law, applicants for a Texas Alcoholic Beverage Commission (TABC) license must provide

notice to schools located within the applicable distance requirements prior to filing the application.

In order to proceed with our TABC application, we respectfully request written proof acknowledging receipt of

the required notice from Aledo Independent School District.

We would greatly appreciate your assistance in providing this documentation at your earliest convenience.

Please feel free to contact me if you have any questions or require any additional information regarding this

Sincerely,

Rupendra Pandey

Manager

401 FM 1187 South

Aledo , Tx 76008

Cell : 305 733 1058

Email : rupuji@hotmail.com

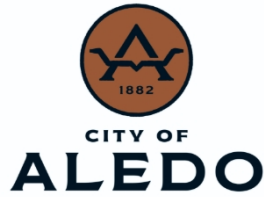
The screenshot displays a web-based map application. At the top left, there is a search bar with the placeholder text "Enter Address, Name, or ID". Below the search bar, a sidebar titled "Query" shows a list of search results. The results include "JAYA OM ENTERPRISES INC", "65 VENTURE PROPERTIES LLC", "ONE ROCK LLC", "MUSAFIR LLC", "65 VENTURE PARTNERS LLC", "65 VENTURE PARTNERS LLC", "65 VENTURE PROPERTIES LLC", "SLAM FM LLC", "ALEDO I S D", "65 VENTURE PROPERTIES LLC", and "65 VENTURE PROPERTIES LLC". The main map area shows a residential neighborhood with a large blue circular overlay. The map displays property boundaries, lot numbers (e.g., 110014, 104043, 72032, 72033, 51915, 76686, 51921, 100655, 123197), and street names (S FM 1187). A search bar at the top left contains the text "Enter Address, Name, or ID". A sidebar on the left lists search results for "JAYA OM ENTERPRISES INC", "65 VENTURE PROPERTIES LLC", "ONE ROCK LLC", "MUSAFIR LLC", "65 VENTURE PARTNERS LLC", "SLAM FM LLC", "ALEDO I S D", and "65 VENTURE PROPERTIES LLC". The map also shows "Vandagriff Elementary School" and "Aledo Middle School".

 -97.600 32.692 De... 



| file_as_name              | situs_num | prefix | situs_street | situs_state |
|---------------------------|-----------|--------|--------------|-------------|
| JAYA OM ENTERPRISES INC   | 401 S     |        | FM RD 1187   | TX          |
| 65 VENTURE PROPERTIES LLC | 403 S     |        | FM RD 1187   | TX          |
| ONE ROCK LLC              | 397 S     |        | FM RD 1187   | TX          |
| MUSAFIR LLC               | 405 S     |        | FM RD 1187   | TX          |
| 65 VENTURE PARTNERS LLC   | 116       |        | ORMAN DR     | TX          |
| 65 VENTURE PARTNERS LLC   | 417 S     |        | FM RD 1187   | TX          |
| 65 VENTURE PROPERTIES LLC | 395       |        | FM RD 1187   | TX          |
| SLAM FM LLC               | 425 S     |        | FM RD 1187   | TX          |
| ALEDO I S D               | 400       |        | FM RD 1187   | TX          |
| 65 VENTURE PROPERTIES LLC | 0         |        |              | TX          |
| 65 VENTURE PROPERTIES LLC | 0         |        |              | TX          |

| addr_line1               | addr_city     | addr_state | zip        |
|--------------------------|---------------|------------|------------|
| 401 S FM 1187            | ALEDO         | TX         | 76008-4414 |
| P O BOX 1690             | ALEDO         | TX         | 76008      |
| 108 HARBOR LIGHT         | HORSESHOE BAY | TX         | 78657      |
| 317 W CLEBURNE RD        | CROWLEY       | TX         | 76036-4793 |
| 6 DESTA DRIVE SUITE 5500 | MIDLAND       | TX         | 79705      |
| 6 DESTA DRIVE SUITE 500  | MIDLAND       | TX         | 79705      |
| P O BOX 1690             | ALEDO         | TX         | 76008      |
| P O BOX 335              | ALEDO         | TX         | 76008      |
| PO BOX D                 | ALEDO         | TX         | 76008      |
| P O BOX 1690             | ALEDO         | TX         | 76008      |
| P O BOX 1690             | ALEDO         | TX         | 76008      |



**Date:** September 17, 2026  
**To:** City Council  
**From:** Carol Riddle, Police Chief  
**Subject:** Consider approval of Ordinance No. 2026-O-24 regulating Golf Carts and ATVs, Off-Road Vehicles, Utility Vehicles, and Recreational Off-Road Vehicles within the city limits of Aledo.

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**Summary:**

Presented for consideration and approval is Ordinance No. 2026-O-24 regulating Golf Carts, ATVs, Off-Road Vehicles, Utility Vehicles, and Recreational Off-Road Vehicles within the city limits of Aledo.

This ordinance includes the options municipalities have, as specified by state law, to enact regulations on these types of vehicles. This ordinance was drafted after receiving feedback and direction from Council on September 3, 2026.

This ordinance will allow for the operation of golf carts on highways with a posted speed limit of 35mph or less by a licensed driver and states that golf carts will comply with safety requirements specified in Texas Transportation Code §551.402, § 551.4041, §601.051, and §521.021. Those requirements are as follows:

- license plate issued by the Texas Department of Motor Vehicles;
- Two (2) working head lamps and two (2) working tail lamps;
- Reflectors (two front, amber in color; two rear, red in color);
- Operational parking brake;
- Mirrors;
- Slow moving vehicle emblem on the rear;
- Proof of financial responsibility (proof of insurance on golf cart);
- Operator must possess a valid driver's license.

This ordinance also limits the number of riders to the number of seats available in the golf cart.

The following are prohibited within the city limits of Aledo:

- The operation of golf carts on farm to market (FM) road or roads that are part of the state or national highway transportation system.
- The operation of ATVs, Off-Road Vehicles, Utility Vehicles, and Recreational Off-Road Vehicles on roadways within the city limits of Aledo.

**Recommendation:**

It is the recommendation of the Chief of Police to approve Ordinance No. 2026-O-24 regulating Golf Carts, ATVs, Off-Road Vehicles, Utility Vehicles, and Recreational Off-Road Vehicles within the city limits of Aledo.

**Fiscal Impact:**

None

**Attachments:**

1. Ordinance No. 2026-O-24 regulating Golf Carts, ATVs, Off-Road Vehicles, Utility Vehicles and Recreational Off-Road Vehicles

**ORDINANCE NO. 2026-O-24**

**AN ORDINANCE OF THE CITY OF ALEDO, TEXAS, AMENDING THE ALEDO MUNICIPAL CODE BY RENAMING CHAPTER 77, "TRAFFIC," TO "TRAFFIC AND VEHICLES," AND ADDING ARTICLE V, "VEHICLES," TO ADD REGULATIONS RELATED TO GOLF CARTS, NEIGHBORHOOD ELECTRIC VEHICLES, AND OTHER TYPES OF RECREATIONAL OFF- HIGHWAY VEHICLES PROVIDING THAT THIS ORDINANCE SHALL BE CUMULATIVE OF ALL ORDINANCES; PROVIDING A SEVERABILITY CLAUSE; PROVIDING FOR A PENALTY FOR VIOLATIONS HEREOF; PROVIDING A SAVINGS CLAUSE; PROVIDING FOR PUBLICATION IN THE OFFICIAL NEWSPAPER; AND PROVIDING AN EFFECTIVE DATE.**

**WHEREAS**, the City of Aledo, Texas (the "City"), is a home rule city acting under its charter adopted by the electorate pursuant to Article XI, Section 5 of the Texas Constitution and Chapter 9 of the Local Government Code; and

**WHEREAS**, the City Council desires to update the Aledo Municipal Code to provide and maintain the safety of citizens who use streets, sidewalks, and other public places of the Town; and

**WHEREAS**, the City Council finds it necessary for the protection of public safety to define what constitutes various vehicles, including, an all-terrain vehicle, golf carts, neighborhood electric vehicle, off-highway vehicle, recreational vehicle, and utility vehicle and to establish regulations that promote the safe use and operation of such vehicles;

**WHEREAS**, the City Council finds and determines the provisions of this Ordinance are necessary to protect the public, health, safety, and general welfare of City citizens and the public; and

**WHEREAS**, the City Council finds and determines that the regulations herein are necessary and proper for carrying out its power to protect the government interest, welfare, and good order of the City; and

**WHEREAS**, the City Council is authorized by law to adopt the provisions contained herein and has complied with all the prerequisites necessary for the passage of this Ordinance, including but not limited to the Open Meetings Act.

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF ALEDO, TEXAS, THAT:**

## SECTION 1.

Chapter 77, "Traffic," of the Aledo Municipal Code is hereby retitled to read as: Chapter 77, "Traffic and Vehicles."

## SECTION 2.

Chapter 77, "Traffic and Vehicles," of the Aledo Municipal Code is hereby amended by adding Article V, "Vehicles," to read as follows:

### "ARTICLE V. – VEHICLES.

#### Sec. 77-75. – Definitions.

For the purpose of this Article, the following terms, words, and the derivations thereof shall have the meaning given herein:

*All- terrain vehicle (ATV)* means in accordance with Texas Transportation Code §551A.001 a motor vehicle that is:

- (a) equipped with a seat or seats for the use of:
  - (1) the rider; and
  - (2) a passenger, if the motor vehicle is designed by the manufacturer to transport a passenger;
- (b) designed to propel itself with three or more tires in contact with the ground;
- (c) designed by the manufacturer for off-highway use;
- (d) not designed by the manufacturer primarily for farming or lawn care;
- (e) not more than 50 inches wide, and
- (f) designed by the manufacturer for the operator to straddle the seat during operation.

*Child* means a person younger than seventeen (17) years of age.

*Driver* means a person driving and having physical control over a vehicle.

*Driver's license* means an authorization issued by a state for the operation of a motor vehicle, including but not limited to a temporary license, provisional license, instructional permit, and an occupational license.

*Golf cart* means a motor vehicle, whether gas or electric, designed by the manufacturer primarily for use on a golf course. The term, as used herein, shall include a specific restriction that a permitted golf cart shall have an attainable top speed of not greater than twenty-five miles per hour (25 mph). Specifically excluded from this definition are motorized conveyances commonly referred to as ATVs or Neighborhood Electric Vehicles (NEVs) as defined by Section 551.303 of the Texas Transportation Code, as amended.

*Helmet* means properly fitted protective headgear that is not structurally damaged and that conforms to the standards of the American National Standards Institute, the American Society for

Testing and Materials, the Snell Memorial Foundation, or any federal agency having regulatory jurisdiction over bicycle helmets, as applicable, at the time of the manufacture of the helmet.

*Highway* means, in accordance with Texas Transportation Code § 541.302 (5), the width between the boundary lines of a publicly maintained way, any part of which is open to the public for vehicular travel.

*License plate* means, in accordance with Texas Transportation Code §551A.052 (Unregistered Off- road Vehicle License Plate), a reflectorized vehicle identifier issued pursuant to the rules and regulations promulgated by the Texas Department of Motor Vehicles to serve as evidence of a vehicle's registration.

*Off-highway vehicle* means, in accordance with Texas Transportation Code § 551A.001 (1-d), an all-terrain vehicle (ATV) or recreational off-highway vehicle (ROV), a sand rail, or utility vehicle.

*Operator* means a person driving and having physical control over a vehicle defined in this section.

*Owner* means the person(s) holding the legal title to a vehicle defined in this section or who leases a vehicle defined in this section for their own personal use or for the use of a third party; whether for private or commercial retail purposes.

*Pocket bike or mini motorbike* means in accordance with Texas Transportation Code § 551.351(2), a self-propelled vehicle that is equipped with an electric motor or internal combustion engine having a piston displacement of less than 50 cubic centimeters, is designed to propel itself with not more than two wheels in contact with the ground, has a seat or saddle for the use of the operator, is not designed for use on a highway, and is ineligible for a certificate of title under Chapter 501 of the Texas Transportation Code. This term does not include a moped or motorcycle, an electric bicycle, motorized mobility device, electric personal assistive mobility device, or neighborhood electric vehicle.

*Public street(s)*, specific to this section, means the public roadways of the city and the private roadways for which the Texas Transportation Code has been applied by council action regardless of its designation as a road, alley, avenue, highway, route, boulevard, etc. that:

- (a) has a posted speed limit of thirty-five miles per hour (35 mph) or less;
- (b) provides for no more than two (2) lanes of vehicular traffic per direction; or
- (c) is not designated as part of either the state or federal highway system or farm to market road system.

*Public way or public property* means real property owned, leased, or controlled by the city or a political subdivision of the state, a governmental entity or agency, or any property that is publicly owned or maintained or dedicated to public use, including, but not limited to, a path, trail, sidewalk, alley, dedicated open space, and a public park facility.

*Recreational off-highway vehicle (ROV)* means a motor vehicle that is:

- (a) Equipped with a seat or seats for the use of:
  - (1) the rider; and
  - (2) a passenger or passengers, if the vehicle is designed by the manufacturer to transport a passenger or passengers;
- (b) designed to propel itself with four (4) or more tires in contact with the ground;
- (c) designed by the manufacturer for off-highway use by the operator only; and
- (d) not designed by the manufacturer primarily for farming or lawn care.

*Roadway* means, in accordance with Texas Transportation Code §541.302(11), a portion of a highway, other than the berm or shoulder, that is improved, designed, or ordinarily used for vehicular travel. If a highway includes at least two separate roadways, the term applies to each roadway separately.

*Slow moving vehicle emblem* means a triangular emblem that conforms to standards and specifications and displayed in accordance with Chapter 547 of the Texas Transportation Code, as amended.

*Utility Vehicle* means, in accordance with Texas Transportation Code 551A.001(6), a motor vehicle that is not a golf cart or lawn mower and is:

- (a) equipped with side-by-side seating for the use of the operator and passenger;
- (b) designed to propel itself with at least four (4) tires in contact with the ground;
- (c) designed by the manufacturer for off highway use only; and
- (d) designed by the manufacturer primarily for utility work and not for recreational purposes.

#### **Sec. 77-76. – Golf carts and other types of recreational off- highway vehicles.**

- (a) *Operation.*
  - (1) Locations of use.
    - a. Golf Carts are permitted to be operated on a public street as defined by this section.
    - b. Golf carts may drive across intersections where the cross street has a posted speed limit of more than what is specified by law or this ordinance even if the cross street is otherwise prohibited by such.
  - (2) Equipment and safety requirements for golf carts.
    - a. Golf carts are permitted to operate on public streets as defined by this section and shall meet the following equipment and safety requirements in accordance with Texas Transportation Code §551.402, § 551.4041, §601.051, and §521.021:

1. license plate issued by the Texas Department of Motor Vehicles;
  2. Two (2) working head lamps and two (2) working tail lamps;
  3. Reflectors (two front, amber in color; two rear, red in color);
  4. Operational parking brake;
  5. Mirrors;
  6. Slow moving vehicle emblem on the rear;
  7. Proof of financial responsibility (proof of insurance on golf cart);
  8. Operator must possess a valid driver's license.
- (3) The number of occupants in a golf cart shall be limited to the seating capacity as designed by the manufacturer. The operator shall ensure that all occupants remain seated while the golf cart is in motion and use any safety devices such as seatbelts that the manufacturer has installed. The operator shall never allow any person to ride in the lap of another person, to share the seat of any other person, or to be held by any other person while the golf cart is in motion.

(b) *Restrictions.*

- (1) All-terrain vehicles, off- highway vehicles, pocket bikes, mini motor bikes, recreational off- highway vehicles, and utility vehicles are prohibited from operating on highways, roadways, sidewalks, or public streets as defined by this section within the City limits of Aledo.
- (2) Golf carts are prohibited from operating on public roadways or highways that are part of either the state or federal highway system or farm to market road system.
- (3) Exceptions. golf carts, all-terrain vehicles, off-highway vehicles, recreational off-highway vehicles, and utility vehicles operated for official government business by the City of Aledo are exempt from regulation by this ordinance and may be operated for City purposes.

- (c) *Penalty.* Any person, firm, corporation, agent, or employee thereof who violates any of the provisions of this article shall be guilty of a misdemeanor and upon conviction thereof shall be fined for each offense as provided in Section 1-10 of the Aledo Municipal Code. Each violation of any provision of this ordinance shall constitute a separate offense. Each day that a violation, or violations, is permitted to exist shall constitute a separate offense.

**Secs. 77-77 – 77-90. – Reserved.”**

### **SECTION 3.**

This Ordinance shall be cumulative of all provisions of ordinances and of the Aledo Municipal Code, as amended, except where the provisions are in direct conflict with the provisions of other ordinances, in which event the conflicting provisions of the other ordinances are hereby repealed.

### **SECTION 4.**

It is hereby declared to be the intention of the City Council that the phrases, clauses, sentences, paragraphs, and sections of this Ordinance are severable, and if any phrase, clause, sentence, paragraph, or section of this Ordinance shall be declared unconstitutional by the valid judgment or decree of any court of competent jurisdiction, such unconstitutionality shall not affect any of the remaining phrases, clauses, sentences, paragraphs, and sections of this Ordinance, since the same would have been enacted by the City Council without the incorporation in this Ordinance of any such unconstitutional phrase, clause, sentence, paragraph, or section.

### **SECTION 5.**

Any person, firm, or corporation who violates, disobeys, omits, neglects, refuses, or fails to comply with, or who resists the enforcement of any provision of this Ordinance shall be fined in accordance with Section 1-10 of the Aledo Municipal Code, for each offence. Each day that a violation is permitted to exist shall constitute a separate offense.

### **SECTION 6.**

All rights and remedies of the City are expressly saved as to any and all violations of the provisions of the Aledo Municipal Code, as amended, which have accrued at the time of the effective date of this Ordinance; and, as such accrued violations and all pending litigation, both civil and criminal, whether pending in court or not, under such ordinances, shall not be affected by this Ordinance, but may be prosecuted until final disposition by the court.

### **SECTION 7.**

The City Secretary of the City is hereby directed to publish the caption, penalty clause, and effective date clause in the official newspaper as required by the City Charter.

### **SECTION 8.**

This Ordinance shall be in full force and effect from and after its passage and publication as required by law, and it is so ordained

**PASSED AND APPROVED ON THIS 17<sup>th</sup> DAY OF SEPTEMBER , 2026.**

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Shane Davis, Mayor

**ATTEST:**

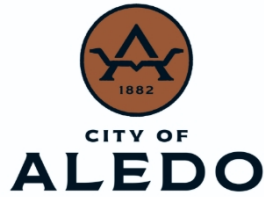
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Staci King, City Secretary

**APPROVED AS TO FORM:**

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Alicia K. Kreh, City Attorney



**Date:** September 17, 2026  
**To:** City Council  
**From:** Carol Riddle, Police Chief  
**Subject:** Consider approval of Ordinance No. 2026-O-25 regulating Bicycles and E-Bikes within the city limits of Aledo

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**Summary:**

Presented for consideration and approval is Ordinance No. 2026-O-25 establishing regulations for bicycles and e-bikes within the city limits of Aledo.

The proposed ordinance was developed following City Council discussion and direction provided on September 3, 2026, and incorporates local policy options available to municipalities under state law.

Ordinance No. 2026-O-25 establishes a helmet requirement for juveniles under the age of seventeen, requiring a helmet to be worn when operating or riding a bicycle or e-bike. The ordinance also addresses parental accountability and responsibility for offenses committed by juveniles under the age of seventeen. Additionally, the ordinance references applicable state laws governing e-bike operation, pedestrian right-of-way, and compliance with the "Rules of the Road."

**Recommendation:**

It is the recommendation of the Chief of Police to approve Ordinance No. 2026-O-25 regulating Bicycles and E-Bikes within the city limits of Aledo.

**Fiscal Impact:**

None

**Attachments:**

1. Ordinance No. 2026-O-25 regulating Bicycles and E-Bikes

**ORDINANCE NO. 2026-O-25**

**AN ORDINANCE OF THE CITY OF ALEDO, TEXAS, AMENDING THE ALEDO MUNICIPAL CODE BY RENAMING CHAPTER 77, “TRAFFIC,” TO “TRAFFIC AND VEHICLES,” AND AMENDING ARTICLE V, “VEHICLES,” BY AMENDING SECTION 77-75, “DEFINITIONS,” AND ADDING SECTION 77-77, “BICYCLES AND ELECTRIC BICYCLES,” TO ADD REGULATIONS RELATED TO BICYCLES AND ELECTRIC BICYCLES; PROVIDING THAT THIS ORDINANCE SHALL BE CUMULATIVE OF ALL ORDINANCES; PROVIDING A SEVERABILITY CLAUSE; PROVIDING FOR A PENALTY FOR VIOLATIONS HEREOF; PROVIDING A SAVINGS CLAUSE; PROVIDING FOR PUBLICATION IN THE OFFICIAL NEWSPAPER; AND PROVIDING AN EFFECTIVE DATE.**

**WHEREAS**, the City of Aledo, Texas (the “City”), is a home rule city acting under its charter adopted by the electorate pursuant to Article XI, Section 5 of the Texas Constitution and Chapter 9 of the Local Government Code; and

**WHEREAS**, the City Council desires to update the Aledo Municipal Code to provide and maintain the safety of citizens who use streets, sidewalks, and other public places of the Town; and

**WHEREAS**, the City Council finds it necessary for the protection of public safety to define what constitutes a bicycle and electric bicycle, and to establish regulations that promote the safe use and operation of such vehicles;

**WHEREAS**, the City Council finds and determines the provisions of this Ordinance are necessary to protect the public, health, safety, and general welfare of City citizens and the public; and

**WHEREAS**, the City Council finds and determines that the regulations herein are necessary and proper for carrying out its power to protect the government interest, welfare, and good order of the City; and

**WHEREAS**, the City Council is authorized by law to adopt the provisions contained herein and has complied with all the prerequisites necessary for the passage of this Ordinance, including but not limited to the Open Meetings Act.

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF ALEDO, TEXAS, THAT:**

## SECTION 1.

Article V, “Vehicles,” of Chapter 77, “Traffic,” of the Aledo Municipal Code is hereby amended by adding the definitions to Section 77-75 in alphabetical order to read as follows:

### “Sec. 77-75. – Definitions.

For the purpose of this Article, the following terms, words, and the derivations thereof shall have the meaning given herein:

\*\*\*

*Bicycle* means, in accordance with Texas Transportation Code §541.201 (2), a device, excluding a moped, that is capable of being ridden solely using human power and has either:

- (a) two tandem wheels at least one of which is more than 14 inches in diameter;
- (b) three wheels, two of which are in parallel, and at least one of the three wheels is more than 14 inches in diameter; or
- (c) any number of wheels and adaptive technology that allows the device to be ridden by a person with a disability.

\*\*\*

*Electric bicycle* means, in accordance with Texas Transportation Code, § 664.001(4), a bicycle equipped with fully operable pedals and an electric motor of fewer than 750 watts with a top assisted speed of twenty-eight miles per hour (28 mph) or less. Class 1 electric bicycle, Class 2 electric bicycle, and Class 3 bicycle shall have the same meaning as those assigned in Texas Transportation Code §664.001.

\*\*\*

*Operator* means a person regardless of age riding and having physical control over a vehicle, bicycle, or electric bicycle as defined by this section.

\*\*\*”

## SECTION 2.

Article V, “Vehicles,” of Chapter 77, “Traffic,” of the Aledo Municipal Code is hereby amended by adding Section 77-77 “Bicycles and Electric Bicycles,” to read as follows:

### Sec. 77-77. - Bicycles and Electric Bicycles.

(a) *Operation*

(1) *Locations of use.*

- a. Bicycles and electric bicycles shall only be operated on a highway, roadway, or public property during daytime hours, except as otherwise provided herein. The operator of the bicycle or electric bicycle shall obey all state traffic laws, city ordinances, and follow the “Rules of the Road,” Texas Transportation Code Title 7, Subtitle C, as amended.

(2) Safety requirements.

- a. Children under the age of seventeen (17) shall wear a helmet when operating a bicycle or micromobility device.
- b. Operators of a Class 3 electric bicycles must be at least fifteen (15) years of age as required by Texas Transportation Code §551.107(c).

(3) Equipment required. All bicycles and electric bicycles operated outside of daytime hours on a roadway, highway, or public property must be equipped with the following:

- a. Lamp on the front of the device that emits a white light visible from a distance of at least 500 feet in front of the device and;
- b. Red reflector on the back of the device that is visible when directly in front of lawful upper beams of motor vehicle headlamps from all distances from 50 to 300 feet to the rear of the device, or a lamp that emits a red light visible from a distance of 500 feet to the rear of the device.
- c. All classes of *electric bicycles* shall display the manufacturer sticker stating the class of *electric bicycle*, top assisted speed of the *electric bicycle*, and the motor wattage of the *electric bicycle*, as required by Texas Transportation Code §664.002.
- d. Class 3 *electric bicycles* shall be equipped with a speedometer as required by Texas Transportation Code §664.004.

(4) Pedestrian safety.

- a. An operator of a bicycle or electric bicycle shall yield the right of way to pedestrians.
- b. The operator of a bicycle or electric bicycle shall slow to a safe speed and provide verbal or audible warning to pedestrians from a reasonable distance before passing them.

(b) *Responsibility for child operators.*

(1) It shall be unlawful for a parent or guardian to allow or permit a child to operate a bicycle or electric bicycle on any highway, roadway, or public property, in violation of any provision of this section.

a. There is a presumption that a parent allowed a child to operate a bicycle or an electric bicycle on any highway, roadway, or public property, and in any area restricted or prohibited by this section or any other ordinance.

(2) It shall be unlawful for a parent to allow or permit a child to operate a bicycle or electric bicycle upon a highway, roadway, or public property unless the child is wearing a helmet.

(c) *Penalty.*

(1) Any person, firm, corporation, agent, or employee thereof who violates any of the provisions of this Article shall be guilty of a misdemeanor and upon conviction thereof shall be fined for each offense as provided in Section 1-10 of the Aledo Municipal Code. Each violation of any provision of this ordinance shall constitute a separate offense. Each day that a violation is permitted to exist shall constitute a separate offense.

(2) The responsibility of any child who violates any of the provisions in this article shall be placed upon the parent of the child and the parent shall be guilty of a misdemeanor and upon conviction thereof shall be fined for each offense as provided in Section 1-10 of the Aledo Municipal Code. Each violation of any provision of this ordinance shall constitute a separate offense. Each day that a violation is permitted to exist shall constitute a separate offense.

Secs. 77-78 – 77-90. – **Reserved.**”

### SECTION 3.

This Ordinance shall be cumulative of all provisions of ordinances and of the Aledo Municipal Code, as amended, except where the provisions are in direct conflict with the provisions of other ordinances, in which event the conflicting provisions of the other ordinances are hereby repealed.

### SECTION 4.

It is hereby declared to be the intention of the City Council that the phrases, clauses, sentences, paragraphs, and sections of this Ordinance are severable, and if any phrase, clause, sentence, paragraph, or section of this Ordinance shall be declared unconstitutional by the valid

judgment or decree of any court of competent jurisdiction, such unconstitutionality shall not affect any of the remaining phrases, clauses, sentences, paragraphs, and sections of this Ordinance, since the same would have been enacted by the City Council without the incorporation in this Ordinance of any such unconstitutional phrase, clause, sentence, paragraph, or section.

#### **SECTION 5.**

Any person, firm, or corporation who violates, disobeys, omits, neglects, refuses, or fails to comply with, or who resists the enforcement of any provision of this Ordinance shall be fined in accordance with Section 1-10 of the Aledo Municipal Code, for each offence. Each day that a violation is permitted to exist shall constitute a separate offense.

#### **SECTION 6.**

All rights and remedies of the City are expressly saved as to any and all violations of the provisions of the Aledo Municipal Code, as amended, which have accrued at the time of the effective date of this Ordinance; and, as such accrued violations and all pending litigation, both civil and criminal, whether pending in court or not, under such ordinances, shall not be affected by this Ordinance, but may be prosecuted until final disposition by the court.

#### **SECTION 7.**

The City Secretary of the City is hereby directed to publish the caption, penalty clause, and effective date clause in the official newspaper as required by the City Charter.

#### **SECTION 8.**

This Ordinance shall be in full force and effect from and after its passage and publication as required by law, and it is so ordained.

**PASSED AND APPROVED ON THIS 17<sup>th</sup> DAY OF SEPTEMBER , 2026.**

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Shane Davis, Mayor

**ATTEST:**

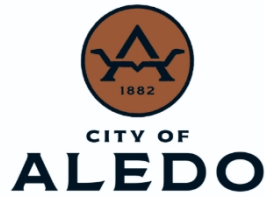
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Staci King, City Secretary

**APPROVED AS TO FORM:**

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Alicia K. Kreh, City Attorney



**Date:** September 17, 2026  
**To:** City Council  
**From:** Candice Edmondson, City Manager  
**Subject:** Section 551.071 - Consultation with Attorney

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To conduct a private consultation with the City Attorney on any legally posted agenda item, when the City Council seeks the advice of its attorney about pending or contemplated litigation, a settlement offer, or on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with the provisions of Chapter 551, to include:

- i. Aledo and Fort Worth vs. Willow Park
- ii. Capital Lane Advisors Proposal
- iii. Dean Ranch Development Standards
- iv. Downtown Development



**Date:** September 17, 2026  
**To:** City Council  
**From:** Candice Edmondson, City Manager  
**Subject:** Section 551.087 – Deliberation Regarding Economic Development Negotiations

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To discuss or deliberate regarding commercial or financial information that the City has received from a business prospect that the City seeks to have locate, stay, or expand in or near the City and with which the City is conducting economic development negotiations; or to deliberate the offer of a financial or other incentive to a business prospect described above, including the following items:

- i. Dean Ranch Development Agreement